

Agreement of Permanent Transfer via Donation of Voting Equipment Purchased with HAVA Funds

The Ohio Secretary of State’s Office has adopted a policy on transfer or disposal of voting equipment purchased with Help America Vote Act (HAVA) funds. This form is to be used for the **permanent** transfer via donation of voting equipment from one county board of elections to another county board of elections within the State of Ohio. Please note that under the Secretary of State’s policy, voting equipment purchased in whole or in part with HAVA funds may be permanently transferred **only** to another county board of elections within the State of Ohio and may not be permanently transferred to any other agency, body, entity, or individual.

Please list the quantity of equipment, a brief description of the equipment and the estimated value of the equipment being transferred.		
Quantity	Item Description	Estimated Value

If you need more space, please attach a list of items, quantity and their estimated value.

This agreement is made and entered into on this ____ day of _____, 20____ between the _____ County Board of Elections and _____ County Board of Elections regarding the **permanent** transfer via donation of voting equipment paid for with Help America Vote Act (HAVA) funds. In accordance with the Secretary of State’s policy on transfer or disposal of voting equipment purchased with Help America Vote Act (HAVA) funds, it is agreed that the items listed above shall be **permanently** transferred to the _____ County Board of Elections, which shall acquire all ownership of and legal title to those items.

The transferring Board of Elections and the accepting Board of Elections shall maintain accurate records of all transferred voting equipment in the event of relevant audits, claims, litigation, negotiations or other proceedings regarding the **permanently** transferred voting equipment originally purchased with HAVA funding.

Transferring County Board of Elections Signatures:

Board of Elections Director

Date (MM/DD/YYYY)

Board of Elections Chair

Date (MM/DD/YYYY)

Accepting County Board of Elections Signatures:

Board of Elections Director

Date (MM/DD/YYYY)

Board of Elections Chair

Date (MM/DD/YYYY)

SOS USE ONLY

The Secretary of State's office has approved the above list of voting equipment to be **permanently** transferred via donation.

Director of Elections' Signature of Approval

Date (MM/DD/YYYY)