



Agreement of Permanent Transfer via Sale of Voting Equipment Purchased with HAVA Funds

The Ohio Secretary of State's Office has adopted a policy on transfer or disposal of voting equipment purchased with Help America Vote Act (HAVA) funds. This form is to be used for the permanent transfer via sale of voting equipment from a county board of elections to another governmental entity. Please note that under the Secretary of State's policy, voting equipment purchased in whole or in part with HAVA funds may not be permanently transferred via sale to private individuals or non-governmental entities.

Please list the quantity of equipment, a brief description of the equipment and the estimated value of the equipment being transferred.

Quantity	Item Description	Estimated Value

If you need more space, please attach a list of items, quantity and their estimated value.

Please describe the purposes for which the proceeds of this transfer will be used.

Purpose for which proceeds will be used	Amount of proceeds used for this purpose

If you need more space, please attach a list of purposes for which the proceeds will be used and the amount of the proceeds used for each purpose.

This agreement is made and entered into on this ____ day of _____, 20____
between the _____ County Board of Elections and _____
regarding the **permanent** transfer via sale of voting equipment paid for with Help
America Vote Act (HAVA) funds. In accordance with the Secretary of State's policy on
transfer or disposal of voting equipment purchased with Help America Vote Act (HAVA)
funds, it is agreed that the items listed above shall be **permanently** transferred to
_____, which shall acquire all ownership of and legal title to those
items. In consideration for this transfer of ownership, _____ shall pay
_____ to the _____ County Board of Elections. This agreement may be
supplemented with an agreement or contract of sale between the parties, but any
agreement or contract of sale related to this transfer must materially comport with this
agreement and the aforementioned policy. The transferring Board of Elections and the
accepting party shall maintain accurate records of all transferred voting equipment in
the event of relevant audits, claims, litigation, negotiations or other proceedings
regarding the **permanently** transferred voting equipment originally purchased with
HAVA funding.

Transferring County Board of Elections Signatures:

Board of Elections Director

Date

Board of Elections Chair

Date

Accepting Party/Entity Signature(s):

Date

Date

----- **SOS USE ONLY** -----
The Secretary of State's office has approved the above list of voting equipment to be
permanently transferred via sale and the list of intended uses for the proceeds of the
transfer.

Director of Elections' Signature of Approval

Date