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DIRECTIVE 2013-13

August 12, 2013

To: All County Boards of Elections
Directors, Deputy Directors, Board Members

Re: Verifying the Accuracy of District Relationships and Establishing the Order of Offices
and Issues for the November 5, 2013 General Election Ballot

INSTRUCTIONS

1. Before programming any aspect of the central tabulating system for the November 5, 2013 General Election, boards of elections must verify the accuracy of district relationships in the central tabulating system against the county's voter registration system. This is to ensure that each voter receives the correct ballot style (i.e., the correct combination of candidate offices and issues) based upon that voter's residential address.
2. The order of offices for the November 5, 2013 General Election shall be as follows:¹

Note: If your county has partisan and nonpartisan city and village offices, please pay particular attention to the order of offices for each precinct. The ballot order must have the partisan offices listed first, followed by Judge of Municipal Court and Clerk of Municipal Court, which are followed by the other nonpartisan offices.

Partisan city offices:

Mayor
President of Council
Auditor
Treasurer
Director of Law
Member of Council at Large
Member of Council (Ward)

Partisan village offices:

Mayor
Clerk-Treasurer
Clerk
Treasurer
Member of Council
Member of Board of Trustees of Public Affairs

¹ R.C.3505.03, .04.

Nonpartisan offices:

Judge of Municipal Court
Clerk of Municipal Court
City Offices (order of offices same as above)
Village Offices (order of offices same as above)
Township Trustees
Member of Governing Board of Educational Service Center
Member of Board of Education (City)
Member of Board of Education (Local and Exempted Village)

Note: If a city or village has adopted a charter or one of the three alternate forms of home rule government set forth in Revised Code Chapter 705 (i.e., commission plan, city manager plan, or federal plan), you must refer to the charter or appropriate provisions of R.C. Chapter 705 for the proper office titles, terms of office and, if prescribed in the charter, form of ballot.

3. The order of ballot questions and issues for the November 5, 2013 General Election shall be as follows:²

County
Municipal
Township
Schools and other districts

There will be no statewide issues on the November 5, 2013 General Election ballot.

Each board of elections may determine the specific order in which the questions/issues within each group are placed on the ballot in that county; however, a Board should adopt a consistent method for doing so (i.e., ordered alphabetically or by date filed, etc.). Absentee ballots must contain identical ordering of issues as regular ballots within the ordering of groups above.

Please review the appropriate sections of the Ohio Revised Code, local charter (if applicable), and the *Questions and Issues Handbook* for ballot language and formats that are not on the attached Official Questions and Issues Ballot.

If you have any questions concerning this Directive, please contact the Secretary of State's elections attorney assigned to your county at (614) 466-2585.

Sincerely,


Jon Husted

² R.C. 3505.06.