



Jon Husted
Ohio Secretary of State

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DIRECTIVE 2011-46

December 28, 2011

To: ALL COUNTY BOARDS OF ELECTIONS
Re: 2011 Annual Report: Expenses of the Board

SUMMARY

Each board of elections is required to make an annual report to the Secretary of State indicating the expenditures made in administering elections, appropriations received, and number of registered voters, number of elections held, and the types of voting systems in use in your county. The reports from each of the county boards of elections, due by February 17, 2012, are used to prepare the Secretary of State's annual report to the Governor, mandated by R. C. 3501.05(0).

INSTRUCTION

Included with this Directive is a form to be used by boards of elections to report expenses, number of registered voters, number of elections, number of employees and types of voting systems. All expenses incurred during calendar year 2011 must be included in the report, even if the bills for such expenses have not yet been paid.

You will find that the form for this year's annual report has changed. In short, you are being asked to report line items of a much more specific nature to more closely reflect the cost centers of current election administration in Ohio. It should also be noted that with this new reporting form we are also beginning to track the costs relative to the sustainability of current voting equipment. The collection of this data will enable us to better understand the operational state of our voting systems and the cost of maintenance statewide.

It is important that the form be completed accurately. **Please review and verify all numbers to ensure the numbers are correct and the totals balance properly.** The form is in a Microsoft Excel format. Please download, complete, and e-mail the forms back to our office.

Return the completed form to Denise Sherrod at dsherrod@ohiosecretaryofstate.gov **no later than February 17, 2012**

If you have any questions concerning the annual report, please contact Keith Cunningham at (614) 466-2585 or kcunningham@ohiosecretaryofstate.gov.

Sincerely,


Jon Husted

General Information														
Number of:														
Registered voters (as of 12/31/11)	Candidates (not including write-in candidates) who filed VALID declarations of candidacy petitions for any PRIMARY election(s) held in 2011	Candidates (not including write-in candidates) who filed VALID declarations of candidacy petitions for the GENERAL election held in 2011	Write-in candidates for any PRIMARY election(s) held in 2011	Write-in candidates for the GENERAL election held in 2011	"Free" recounts that were conducted (RC 3515.011) for any PRIMARY election(s) held in 2011	"Free" recounts that were conducted (RC 3515.011) for the GENERAL election held in 2011	Requested/paid-for recounts that were conducted (RC 3515.011) for any PRIMARY election(s) held in 2011	Requested/paid-for recounts that were conducted (RC 3515.011) for the GENERAL election held in 2011	Election contests in 2011	DRE devices owned by the county	AutoMarks owned by the county	PCOS devices owned by the county	High-speed central tabulators owned by the county	Ballot-on-demand printers owned by the county
0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

Dollar amount:					
Filing fees received for any PRIMARY election(s) held in 2011	Filing fees received for the GENERAL election held in 2011	Rate of pay for a precinct election official to attend a training session	Rate of pay for a presiding judge to attend a training session	Rate of pay for a precinct election official on election day	Rate of pay for a presiding judge on election day (do not include mileage or additional fees for delivery of supplies)
\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Description:			
Primary voting system for election day (DRE or PCOS)	Original manufacturer (Hart, ES&S or Diebold)	Maintenance/support provider (Hart, ES&S or Dominion)	ADA system for election day (DRE or AutoMark)

DATE:	YES/NO	AMOUNT:
When was the current voting system first used in your county?	Did you lease or rent any voting equipment?	If you leased or rented voting equipment, what was the cost?
		\$0.00