

**DIRECTIVE 2009-12**

July 31, 2009

To: ALL COUNTY BOARDS OF ELECTIONS

Re: Precinct Voter Registration List Delivery, Posting, and Marking Instructions for Boards of Elections Administering A Special Election on Tuesday, August 4, 2009

R. C. 3503.23(A) requires each board of elections to prepare, fourteen days before every election, a “complete and official registration list for each precinct, containing the names, addresses, and political party whose ballot the elector voted in the most recent primary election within the current year and the immediately preceding two calendar years, of all qualified registered voters in the precinct.”

The statute further requires that a paper copy of the precinct registration list for each precinct be delivered to each precinct by the time polls are opened on general and primary election days. R.C. 3503.23(B) requires the election officials at each precinct to do the following:

1. “By the time the polls open conspicuously post and display at the polling place one copy of the registration list of voters in that precinct in an area of the polling place that is easily accessible,” and
2. “At 11 a.m. and 4 p.m. place a mark, on the official registration list posted at the polling place, before the name of those registered voters who have voted.”

R.C. 3503.23(C) ensures that “any person” may enter the polling place for the purpose of reviewing the posted voter registration list, so long as the person does not engage in conduct of harassment, as defined in R.C. 3501.90.

In the interest of consistent administration of elections throughout the state, and in order to minimize the risk of pollworker confusion that might otherwise occur, I hereby direct boards of elections **administering a special election on Tuesday, August 4, 2009**, to ensure the delivery, posting and marking procedures established by R.C. 3503.23 are followed.

Accordingly, boards shall ensure that a complete and official paper copy of the precinct voter registration list for each precinct is delivered to each corresponding polling location. The board shall further ensure that the list for each precinct is posted at each corresponding polling location at the 6:30 a.m. opening of the polls and is marked at 11 a.m. and 4 p.m. to indicate those voters who have already voted.

The voter registration list shall be conspicuously posted and displayed near an exterior, public entrance to the polling location so that they may be accessed and easily viewed by the public.

If you have any questions regarding this directive, please contact your county’s assigned elections counsel at (614) 466-2585 or via email.

Sincerely,

Jennifer Brunner