



JENNIFER BRUNNER
OHIO SECRETARY OF STATE

180 East Broad Street, 15th floor
Columbus, Ohio 43215-3726 USA
Tel.: 1-614-466-2655
Fax: 1-614-644-0649
www.sos.state.oh.us

DIRECTIVE 2007-04

March 13, 2007

TO: BOARDS OF ELECTIONS

Members, Directors, and Deputy Directors

2007 PRIMARY BALLOTS

In accordance with R.C. 3513.05, attached are the forms of the official ballot certified by the Office of the Secretary of State for use at the May 8, 2007 primary election. These forms are templates for ballot design, format and order of offices and issues for municipalities (cities and villages). R.C. 3513.13 requires each board of elections to provide separate ballots for each political party listing candidates for nomination or election in a primary election. There will be no statewide issues for the May 8, 2007 election.

Accompanying this Directive are the following ballot forms:

- Official Democratic Primary Ballot - city
- Official Republican Primary Ballot - city
- Official Democratic Primary Ballot - village
- Official Republican Primary Ballot - village
- Official Questions and Issues Ballot - tax levy, bond issue, income tax, and local liquor option

The certified primary ballot forms are for cities and villages operating under the **general statutory plan of government**.¹ These ballot forms contain the correct title of each office as that title should appear on your local ballot and the order in which offices must appear on the ballot for all voting systems.

If a city or village has a charter, it will be necessary for you to refer to that charter to determine what officers are to be elected, for what terms, and the form of the ballot if such ballot is prescribed by charter. When implementing charter provisions, follow the charter first, and in the absence of charter provisions for a specific issue, follow state law. These issues often require the review of an attorney. Our office is happy to assist you and your county prosecutor in making these determinations. If the municipality operates under one of the alternative plans of government (e.g. commission plan, city manager plan or federal plan), please refer to Chapter 705 of the Revised Code and prepare your ballots accordingly.

¹ Primary and other elections held pursuant to charter requirements may differ. If questions arise for ballots to be used for elections held according to a municipal charter, our office is happy to assist, and you may contact the attorney in our office assigned to your county.

The certified form of the official Questions and Issues ballot (issues, tax levies, bond issues, and local liquor options) must be used for all voting systems. This form contains examples of some of the questions and issues that *might* appear on the ballot in your county. Also, not every category or type of question/issue will appear on every ballot in every county, so please apply as much of the form as is appropriate to the ballots in your county.

Please review the appropriate sections of the Ohio Revised Code, local charter (if applicable), the *Questions and Issues Handbook*² and Advisories provided by our office for ballot language and formats that may not appear on the enclosed Official Questions and Issues Ballot.

UNEXPIRED TERMS

- For **cities**, the law provides for elections for unexpired terms for the offices of;
Mayor
Law director
Auditor
Treasurer
President of council.
- For **villages**, only the office of **mayor** may be subject to an election for an unexpired term. (See R.C. 731.11, 731.43, 733.08, 733.25 and 733.31).
- Unexpired terms for **municipal court judges** or **municipal court clerks** may also appear on this year's ballot. (See R.C. 1901.10 and 1901.31).

Statutory Municipalities

In statutory municipalities (where no charter controls), there is no election for unexpired terms for members (other than president) of city or village councils. In such case, if a vacancy occurs for the office of **member of village council**, the legislative authority fills the office for the unexpired term. For a vacancy for the office of **member of city council** for the unexpired term is filled by a person chosen by residents of the city who are members of the county central committee of the political party that nominated the last occupant of the office. *In either case there is no election for the unexpired term.*

Charter Municipalities

If the municipality (city or village) has a charter, the charter may provide another means for filling vacancies.

IMPORTANT POINTS TO REMEMBER

Please study and follow the enclosed ballot printing instructions to ensure that your ballots conform to statutory requirements. Special attention should be given to the following:

1. **Ordering Ballots.** The number of ballots to be printed for a precinct must be at least *one percent* (1%) *more* than the total registration in the precinct. However, electors who have failed to respond within 30 days to any confirmation notice shall not be counted in determining the number of ballots to be printed. (R.C. 3505.11)

² This Handbook was published in 2001 by former Secretary of State Blackwell. An update to incorporate changes resulting from the passage of H.B. 3 (eff. June 1, 2006) is being prepared. If you have questions, please feel free to contact your assigned attorney in the Secretary of State's office.

Exception: If your board has chosen to provide ballots on demand under R.C. 3505.11(B), the board must prepare for each precinct at least five percent (5%) **more** ballots than the total number of electors in that precinct who voted in the 2003 general election. If precinct election officials request additional ballots, the board must provide those ballots in a timely manner so that all qualified electors in that precinct who wish to vote may do so.

2. **Offices on Ballot.** If a ward council seat or seats are the only office(s) for which there are more valid declarations of candidacy filed than the number to be nominated by a political party (contested race), a primary election shall be held in the precincts of the affected ward(s) only.

If a city-wide office is the office for which there are more valid declarations of candidacy than the number to be nominated by a political party, a primary election shall be held in all precincts of the city with all candidates for that political party on the ballot for all offices except the office of municipal judge or clerk.

The office of municipal judge or clerk will appear on the primary ballot only if there is a contested race for the office.

3. **Spelling.** Each board must carefully check the spelling of candidates' names and all other details of the ballots; the Secretary of State's office does not have the petitions filed with our office to double check name spellings.
4. **Rotation.** Names of candidates must be rotated on all ballots as prescribed in R.C. 3513.15. **No exemption from the rotation requirements has been granted for any voting system.**

Rotate the names of candidates from one precinct to another. The number of series to be printed in each of the several groups of candidates on any one ballot is **determined by the least common multiple of the number of names in each of the groups**. On the first rotation, the names must be listed alphabetically. (Rotation is not correct if the number of rotations is based on the largest number of candidates for one office on the ballot.)

For absentee ballot rotation, please refer to the attached ballot printing instructions that are part of this directive.

5. **Candidate's name.** A candidate's nickname may be printed on the ballot if the nickname is a natural derivative of the candidate's legal name. However, quotation marks or parentheses **cannot** be printed on the ballot. *Example: A candidate named William Smith may have his name printed on the ballot as e.g.: William Smith, Will Smith, Billy Smith, but not William "Bill" Smith.*

Note: Any former names which have been declared or submitted in accordance with R.C. 3513.06 shall be printed on the ballot in parenthesis directly below the present name of such person. (R.C. 3505.02) e.g.: Frank J. Thomas
(John Francis Thomason)

6. **Titles.** R.C. 3505.03 prohibits printing on the ballot titles such as "Dr.," "Judge," "Rev.," etc.
7. **Proofing.** Boards of Elections must thoroughly and promptly check every detail of their ballots upon receiving the ballot layouts or proofs from the vendor or printer. Either the director and deputy director, or board employees they designate, should proofread all series of ballots. After

staff has proofed the ballots, the board members also should review and verify ballot layouts/proofs.

Once a board of election receives its ballot proofs, R.C. 3505.14 **requires** the board to:

- **Notify** the chairperson of the local executive committee of each political party, a designated representative of an independent or third party candidate, if any such candidate has qualified for the ballot, and a designated representative for each group supporting and/or opposing the ballot issues that appear on the ballot, informing each of them that the ballot proofs are available for inspection and correction. For the purposes of this requirement, if no such representative has been designated, the board may contact the treasurer whose name appears on the designation of treasurer, if any, filed on behalf of the group or committee.
- **Post** the ballot proofs for at least 24 hours in a publicly accessible place in the board office and in the county courthouse for inspection of any errors, and with instructions for notifying the board of any needed or requested correction(s), after which board personnel must review and correct any error.

Also each board of elections shall transmit copies of the proof of each **question and issue ballot** to the Secretary of State's office for review. Please transmit the proof to the attention of Serena Henderson by one of the following methods:

Fax: 614-752-4360;

E-mail: shenders@sos.state.oh.us or

U. S. Mail: 180 E. Broad St, 15th Flr., Columbus, OH 43215, or
P.O. Box 2828, Columbus, OH 43216

Note: *Please do not send proofs of candidate ballots to the Secretary of State's office. Each board of elections is responsible for verifying the accuracy of its candidate ballots.*

If a correction is required at any stage of the proofing process, the board must repeat the above notification and posting requirements and ensure that, in correcting the error, another part of the ballot was not inadvertently changed.

8. **Multi-County District Elections.** The most populous county of a multi-county district **must** notify all the boards in that district of the candidates or questions/issues that must appear on the ballot for that district. These boards must follow the notification procedure detailed below:
 - a. The most populous county must send a **written notice** of the appropriate candidates/issues to each less populous county within the multi-county district.
 - b. The most populous county also provides to the less populous counties receipts **itemizing** each district candidate and issue being provided with the ballot information.
 - c. Each less populous county must **return the receipts** to the most populous county, either confirming it received every candidate/issue itemized on the receipt *or* identifying the itemized items it did not receive.
 - d. After the most populous county receives **ballot proofs** or layout, it must send a copy of the relevant candidates/issues to each of the less populous counties as part of the proofing process.
 - e. The less populous counties within the district must notify the most populous county *immediately* of any **discrepancy** on the proofs or layout and the information previously received.
 - f. The most populous county of a multi-county district must *immediately* provide each less populous county within the district a written notice, with receipt, of any candidate who **dies** before April 28, with instructions for the removal of that candidate's name from the ballot and,

if appropriate, substitution of a replacement candidate's name.

9. Absentee Ballots

R.C. 3509.01 and R.C. 3511.04 require each board of elections to have absentee ballots printed and ready for use 35 days before an election (i.e., by April 3, 2007).

A copy of each absentee ballot (candidates and questions and issues) must be forwarded to our office at least 25 days (April 13, 2007) before the election. Please do not confuse the submission of a copy of the absentee ballot with the earlier submission of ballot **proofs**.

The copy of the absentee ballot should be transmitted and forwarded to the attention of Serena Henderson by one of the following methods:

- Email: shenderso@sos.state.oh.us; or
- CD or computer diskette - U. S. Mail: P.O. Box 2828 Columbus, OH 43216 or 180 E. Broad St., 15th Flr., Columbus, OH 43216

It is the responsibility of the board of elections to send the absentee ballot file or CD/diskette to the Secretary of State's office. (R.C. 3509.01)

10. Official Canvass Deadline

As a reminder, R.C. 3505.32 requires all boards to complete their official canvass by May 29, 2007.

If you have questions after you have reviewed the enclosed directive and instructions, please contact your assigned Elections Division attorney.

Sincerely,



Jennifer Brunner
Secretary of State

BALLOT PRINTING INSTRUCTIONS FOR MAY 8, 2007 PRIMARY ELECTION

BALLOTS (R.C. 3513.13)

Separate primary election ballots shall be provided for each political party having candidates for nomination or election. Such ballots shall have printed at the top and below the stubs "Official ...(name of party) ...Primary Ballot". Only two political parties - Democratic and Republican - are entitled under the law to hold primaries in Ohio this year.

Boards are not required to provide separate colored ballots for the Democratic and Republican primary ballots. However, if a board so chooses and a vendor is able to provide color-enhanced ballots (tinted headings or colored lines/bars), a board may do so. Shading may also be used for the office headings.

The names of all persons who have qualified as candidates and not withdrawn shall be arranged, rotated, and printed upon the ballot in accordance with the provisions of Ohio Revised Code Chapters 3505, 3506, and 3513.

City offices shall be listed in the following order:

- Mayor
- President of Council
- Auditor
- Treasurer
- City Director of Law
- Member of Council at Large
- Ward Council
- Judge of the Municipal Court (order to be determined by listing full term races first by ascending order of date of commencement of term, followed by unexpired term races by ascending order of ending date of unexpired terms)
- Clerk of the Municipal Court

Village offices shall be listed in the following order:

- Mayor
- Clerk-Treasurer
- Clerk
- Treasurer
- Member of Council
- Member of Board of Trustees of Public Affairs

Questions and Issues follow candidates, if any, on the ballot. Questions and issues shall be grouped together in the following political subdivision order for the elections held on May 8, 2007:

- Township
- School and other districts
- County
- Municipal

However, if it is not practicable for a board of elections to group questions and issues in the above order because of limitations presented in formatting for voter ease and clarity of presentation because of the type of voting machines the board uses, the board may group them in the following order:

county, municipal, township, and school or other district. Absentee ballots must contain identical groupings to regular ballots. Each board of elections may determine the specific order in which the questions/issues within each group shall be placed on the ballot in that county. Absentee ballots must contain identical ordering of issues within groups to regular ballots.

Local liquor option questions shall be placed in the appropriate municipal or township group. **A local option question may appear on this May ballot only if candidates appear on the ballot in that precinct.**

Exception: The question of the sale of spirituous liquor by the glass as provided in R.C. 4303.29 (Form 5-B) may appear only at the general election.

BALLOT LANGUAGE FOR ISSUES (R.C. 3505.06)

A minimum type size of ten (10) point shall be used for all questions and issues. The ballot language need not contain the full text of the proposal to be voted upon. The board of elections may prepare a condensed text, if it properly describes each local question or issue appearing on the ballot.

In any case where condensed text is used, the full text of the proposed question or issue, together with the percentage of the affirmative votes necessary for passage as required by law, shall be posted in each polling place in a visible location that is easily accessible to the voters.

CANDIDATES WITH SAME NAMES (R.C. 3513.131)

In the event that two or more candidates for the same office have the same first and last names, follow as appropriate the procedures set forth in R.C. 3505.021:

“In the event two or more persons with identical given names and surnames run for the same office in a general or special election on the same ballot, the names of the candidates shall be differentiated on the ballot by varying combinations of first and middle names and initials. Immediately after it becomes known that two or more persons with the same given name and surname are to be candidates on the same ballot for the same office, the director of the board of elections for local, municipal, county, general, or special elections, or the director of the board of elections of the most populous county for district, general, or special elections ... shall notify the persons with identical given name and surnames that the names of such persons will be differentiated on the ballot. If one of the candidates is an incumbent who is a candidate to succeed himself for the office he occupies, he shall have first choice of the name by which he is designated on the ballot. If an incumbent does not make a choice within two days after notification or if none of the candidates is an incumbent, the board of elections within three days after notification shall designate the names by which the candidates are identified on the ballot. In case of a district candidate the board of elections in the most populous county of the district shall make the determination. ***”

INK (R.C. 3505.08)

All ballots shall be printed with black ink.

FULL AND UNEXPIRED TERMS (R.C. 3513.08)

In the case of judicial offices, immediately below the title of office shall be printed either "Full Term Commencing..." or "Unexpired Term Ending..." followed by the appropriate date. For all other offices, the designation of the term is necessary where there is only an unexpired term to elect, or where there is both a full and unexpired term to elect. Where there are both full and unexpired terms for the same office, place the unexpired term after the full term for that office.

INSTRUCTIONS to VOTERS (R.C. 3505.08, 3506.09)

Each ballot must contain instructions advising the voter the manner in which to mark the ballot. The instructions should be in upper and lower case of a minimum of ten (10) point type.

PERCENTAGE OF VOTES (R.C. 3505.06)

A brief statement of the percentage of affirmative votes necessary for passage as required by law shall be on the questions and issues ballot for each question and issue submitted and should be inserted in the space immediately below the title and name of entity requesting the submission of the question or issue. The percentages should be stated as follows: "A majority affirmative vote is necessary for passage," or such other brief statement as will be descriptive of the percentage of affirmative votes required for passage (e.g., "A fifty-five percent affirmative vote is necessary for passage.").

QUESTIONS AND ISSUES BALLOT (R.C. 3505.06 and R.C. 3505.08)

The heading "Official Questions and Issues" must appear *before* the text of the first question or issue listed on the ballot. Immediately below the heading of each question or issue shall be printed a brief title descriptive of each question or issue appearing on the ballot, such as "Proposed Bond Issue" or "Proposed Tax Levy."

Each local question or issue appearing on the ballot *may*, but need not, be numbered.

The date of the election and the facsimile signatures of the members of the county board of elections also shall be placed on the ballot.

ROTATION**Candidates' Names (R.C. 3505.03 and 3513.15)**

The names of all candidates for an office shall be arranged in a group under the title of that office and shall be rotated from one precinct to another, *except:*

- Absentee ballots, which shall bear a different rotation (discussed below), *or*
- When the number of candidates for a particular office is the same as the number of candidates to be elected for that office (uncontested races).

The least common multiple of the number of names in each of the several groups of candidates determines the number of series to be printed. E.g., There are seven offices on the ballot with four of those offices having uncontested races. The remaining three offices (only one candidate to be nominated for the particular office) have the following number of candidates:

- Office One – two qualified candidates
- Office Two – three qualified candidates
- Office Three – four qualified candidates

The least common multiple of this series of candidates is 12 (the smallest number possible that 2, 3 and 4 divide into evenly). Therefore, this series of candidates must rotate 12 times. The candidates for the uncontested races do not rotate.

The board of elections shall number all precincts in regular, serial sequence. In the first precinct, the names of the candidates in each group shall be listed in alphabetical order. In each succeeding precinct, the name in each group which is listed first in the preceding precinct shall be listed last, and the name of each candidate shall be moved up one place, *unless* the number of candidates for a particular office is the same as the number of candidates to be elected for that office.

Absentee Ballots (R.C. 3505.03 and 3513.15)

On absentee ballots, the names of all candidates for an office shall be:

- Arranged in alphabetical order in a group under the title of that office, and
- Alternated so that each name shall appear on each succeeding ballot, insofar as is reasonably possible, substantially an equal number of times at the beginning, at the end, and in each intermediate place (if any) of the group of candidates for that office.

In those counties using voting systems in which absentee ballots are combined with ballots voted at the precinct prior to tabulation (i.e., tabulated in the voter's home precinct), the ballot name order for candidates on **absentee ballots** shall be the same as the precinct ballot name order for candidates on **regular ballots**.

SEALING OF PRINTED PAPER BALLOTS (R.C. 3505.15)

The board shall make adequate provision for the inspection of the printing and rotation of names of the ballots. The selected printing vendor shall seal the ballots securely in packages, one package for each precinct in the county in which the election is to be held, place a paper cover over them, and indicate on the cover the number of ballots contained in the package, with a space to indicate the precinct, and deliver them to the board at such time and place as the board may direct. The board, upon receiving such packages, shall give a receipt for them indicating the number of ballots in each package and the number of precincts in each case.

STUBS (R.C. 3505.08, 3506.08, 3506.09)

Unless the Secretary of State's office has granted permission for a board to use a one-stub ballot, each optical scan ballot shall have attached at the top or bottom two stubs, each the width of the ballot and not less than one-half inch in length. Perforated lines shall separate the stubs from the ballot and each other. The top stub shall be known as Stub B and shall have printed on its face "Stub B". The other stub shall be known as Stub A and shall have printed on its face "Stub A".

Each stub shall also have printed on its face "Consecutive Number" Each ballot provided for use in each precinct must be numbered consecutively, beginning with the number 1, and by printing such number upon both of the attached stubs.

TYPE FACE (R.C. 3505.08(B))

1. **Headings** shall be printed in display in Roman or Arial font.
2. **Each office title** shall be printed in twelve (12) point upper and lower case type and a screened heading may be used.

3. **Vote allowed:** Immediately below the title shall be printed "Vote for Not More Than ____" in a minimum point size of ten (10) point boldface upper and lower case type, the blank space to be filled with the number of persons who may be lawfully elected to the office.
4. **Names of candidates** shall be printed in a minimum of twelve (12) point boldface upper case type. The name of each candidate shall be indented one space; do **not** center a name within the space.
5. **Separation of Offices:** A four (4) point rule shall separate the name of a candidate or a group of candidates for the same office from the title of the office next appearing below.
6. **Separation of Office and Candidate Names:** A two (2) point rule shall separate the title of the office from the names of the candidates for that office.
7. **Separation of Names of Candidates:** A one (1) point rule shall separate names of candidates.
8. **Separation of Columns:** A two (2) point rule shall separate columns from each other.
9. **Instructions to Voters** on the ballot shall be in upper and lower case **twelve (12)** point type. Each board must provide instructions appropriate for its voting system(s). For example, if an optical scan ballot uses a box, rather than an oval, to record a voter's mark, then the instructions to voters will use the term "box," rather than "oval."

WRITE - IN VOTES – Blank Spaces (R.C. 3513.041, 3513.14)

A write-in space shall be provided on the ballot for every office for which a county board of elections has received a valid declaration of intent of write-in candidacy. In the case of any office for which nominations are to be made at the primary election and for which no declarations of candidacy or intent of write-in candidacy have been filed within the time prescribed by law, the board shall provide on the primary ballot the title of such office and shall state on the ballot that "no candidate filed a valid declaration of candidacy" or "no declaration of candidacy was filed" for the office, whichever is appropriate.

NOTE: If, in accordance with R.C. 3513.02, no primary election is to be held, the board must issue the appropriate certificates of nomination retroactive to February 22, 2007, the 75th day before the May 7, 2007 primary election. Consequently, the board shall not accept any declarations of intent to be write-in candidates. *See also* OAG 73-094.

OFFICIAL DEMOCRATIC PRIMARY BALLOT

A	B	C
<p>_____ County</p>	<p>Primary Election</p>	<p>May 8, 2007</p>
<p>Instructions to Voter</p> <p>1. To vote, you must completely darken the oval (●) at the left of the candidate or answer of your choice.</p> <p>2. To cast a write-in vote, blacken the oval (●) to the left of the line provided and write in the candidate's name. Only a candidate who has timely filed a valid notice of intent to become a write-in candidate may have a vote counted in his or her favor.</p> <p>3. If you make an error, please return your ballot to a precinct official and obtain a new one.</p> <p>CITY OF _____</p> <div style="background-color: #e0e0e0; padding: 5px; text-align: center; margin-bottom: 10px;"> <p>For Mayor (Vote For Not More Than ONE)</p> </div> <p><input type="radio"/> [Print Candidate Name]</p> <p><input type="radio"/> [Print Candidate Name]</p> <div style="background-color: #e0e0e0; padding: 5px; text-align: center; margin-bottom: 10px;"> <p>For President of Council (Vote For Not More Than ONE)</p> </div> <p><input type="radio"/> [Print Candidate Name]</p> <p><input type="radio"/> [Print Candidate Name]</p> <div style="background-color: #e0e0e0; padding: 5px; text-align: center; margin-bottom: 10px;"> <p>For Auditor (Vote For Not More Than ONE)</p> </div> <p><input type="radio"/> [Print Candidate Name]</p> <p><input type="radio"/> [Print Candidate Name]</p>	<div style="background-color: #e0e0e0; padding: 5px; text-align: center; margin-bottom: 10px;"> <p>For Treasurer (Vote For Not More Than ONE)</p> </div> <p><input type="radio"/> [Print Candidate Name]</p> <p><input type="radio"/> [Print Candidate Name]</p> <div style="background-color: #e0e0e0; padding: 5px; text-align: center; margin-bottom: 10px;"> <p>For City Director of Law (Vote For Not More Than ONE)</p> </div> <p><input type="radio"/> [Print Candidate Name]</p> <p><input type="radio"/> [Print Candidate Name]</p> <div style="background-color: #e0e0e0; padding: 5px; text-align: center; margin-bottom: 10px;"> <p>For Member of Council-At-Large (Vote For Not More Than _____)</p> </div> <p><input type="radio"/> [Print Candidate Name]</p> <p><input type="radio"/> [Print Candidate Name]</p> <div style="background-color: #e0e0e0; padding: 5px; text-align: center; margin-bottom: 10px;"> <p>For Member of Council _____ Ward (Vote For Not More Than ONE)</p> </div> <p><input type="radio"/> [Print Candidate Name]</p> <p><input type="radio"/> [Print Candidate Name]</p> <p><input type="radio"/> _____ Write-in</p>	<div style="background-color: #e0e0e0; padding: 5px; text-align: center; margin-bottom: 10px;"> <p>For Judge of the Municipal Court (Full Term Commencing _____) (Vote For Not More Than ONE)</p> </div> <p><input type="radio"/> [Print Candidate Name]</p> <p><input type="radio"/> [Print Candidate Name]</p> <div style="background-color: #e0e0e0; padding: 5px; text-align: center; margin-bottom: 10px;"> <p>For Clerk of the Municipal Court (Vote For Not More Than ONE)</p> </div> <p><input type="radio"/> [Print Candidate Name]</p> <p><input type="radio"/> [Print Candidate Name]</p> <p style="text-align: center; margin-top: 20px;">If applicable, insert: OFFICIAL QUESTIONS AND ISSUES BALLOT from this point forward</p>
<p>A 001 _____ TWP A</p>	<p>B 0001:1</p>	<p>C 001</p>

This **SAMPLE** ballot provides the **CORRECT TITLES** and **ORDER OF OFFICES** for ballot layout for candidates for **city offices** for the May 2007 Primary Election.
The space for a write-in candidate should be provided only if applicable. See Ballot Printing Instructions.

OFFICIAL REPUBLICAN PRIMARY BALLOT

A _____ County	B Primary Election	C May 8, 2007
<p>Instructions to Voter</p> <p>1. To vote, you must completely darken the oval (●) at the left of the candidate or answer of your choice.</p> <p>2. To cast a write-in vote, blacken the oval (●) to the left of the line provided and write in the candidate's name. Only a candidate who has timely filed a valid notice of intent to become a write-in candidate may have a vote counted in his or her favor.</p> <p>3. If you make an error, please return your ballot to a precinct official and obtain a new one.</p> <p>CITY OF _____</p> <div style="background-color: #e0e0e0; padding: 5px; text-align: center; margin: 10px 0;"> <p>For Mayor (Vote For Not More Than ONE)</p> </div> <p><input type="radio"/> [Print Candidate Name] <input type="radio"/> [Print Candidate Name]</p> <div style="background-color: #e0e0e0; padding: 5px; text-align: center; margin: 10px 0;"> <p>For President of Council (Vote For Not More Than ONE)</p> </div> <p><input type="radio"/> [Print Candidate Name] <input type="radio"/> [Print Candidate Name]</p> <div style="background-color: #e0e0e0; padding: 5px; text-align: center; margin: 10px 0;"> <p>For Auditor (Vote For Not More Than ONE)</p> </div> <p><input type="radio"/> [Print Candidate Name] <input type="radio"/> [Print Candidate Name]</p>	<div style="background-color: #e0e0e0; padding: 5px; text-align: center; margin: 10px 0;"> <p>For Treasurer (Vote For Not More Than ONE)</p> </div> <p><input type="radio"/> [Print Candidate Name] <input type="radio"/> [Print Candidate Name]</p> <div style="background-color: #e0e0e0; padding: 5px; text-align: center; margin: 10px 0;"> <p>For City Director of Law (Vote For Not More Than ONE)</p> </div> <p><input type="radio"/> [Print Candidate Name] <input type="radio"/> [Print Candidate Name]</p> <div style="background-color: #e0e0e0; padding: 5px; text-align: center; margin: 10px 0;"> <p>For Member of Council-At-Large (Vote For Not More Than _____)</p> </div> <p><input type="radio"/> [Print Candidate Name] <input type="radio"/> [Print Candidate Name] <input type="radio"/> _____ Write-in</p> <div style="background-color: #e0e0e0; padding: 5px; text-align: center; margin: 10px 0;"> <p>For Member of Council _____ Ward (Vote For Not More Than _____)</p> </div> <p><input type="radio"/> [Print Candidate Name] <input type="radio"/> [Print Candidate Name]</p>	<div style="background-color: #e0e0e0; padding: 5px; text-align: center; margin: 10px 0;"> <p>For Judge of the Municipal Court (Full Term Commencing _____) (Vote For Not More Than ONE)</p> </div> <p><input type="radio"/> [Print Candidate Name] <input type="radio"/> [Print Candidate Name]</p> <div style="background-color: #e0e0e0; padding: 5px; text-align: center; margin: 10px 0;"> <p>For Clerk of the Municipal Court (Vote For Not More Than ONE)</p> </div> <p><input type="radio"/> [Print Candidate Name] <input type="radio"/> [Print Candidate Name]</p> <p style="text-align: center; margin-top: 20px;">If applicable, insert: OFFICIAL QUESTIONS AND ISSUES BALLOT from this point forward</p>
A 001 _____ TWPA	B 0001:1	C 001

This **SAMPLE** ballot provides the **CORRECT TITLES** and **ORDER OF OFFICES** for ballot layout for candidates for **city offices** for the May 2007 Primary Election.
The space for a write-in candidate should be provided only if applicable. See Ballot Printing Instructions.

OFFICIAL DEMOCRATIC PRIMARY BALLOT

A	B	C
<p>_____ County</p>	<p>Primary Election</p>	<p>May 8, 2007</p>
<p>Instructions to Voter</p> <p>1. To vote, you must completely darken the oval (●) at the left of the candidate or answer of your choice.</p> <p>2. To cast a write-in vote, blacken the oval (●) to the left of the line provided and write in the candidate's name. Only a candidate who has timely filed a valid notice of intent to become a write-in candidate may have a vote counted in his or her favor.</p> <p>3. If you make an error, please return your ballot to a precinct official and obtain a new one.</p> <p>VILLAGE OF _____</p> <div style="background-color: #e0e0e0; padding: 5px; text-align: center;"> <p>For Mayor (Vote For Not More Than ONE)</p> </div> <p><input type="radio"/> [Print Candidate Name]</p> <p><input type="radio"/> [Print Candidate Name]</p> <div style="background-color: #e0e0e0; padding: 5px; text-align: center;"> <p>For Clerk-Treasurer (Vote For Not More Than ONE)</p> </div> <p><input type="radio"/> [Print Candidate Name]</p> <p><input type="radio"/> [Print Candidate Name]</p>	<div style="background-color: #e0e0e0; padding: 5px; text-align: center;"> <p>For Clerk (Vote For Not More Than ONE)</p> </div> <p><input type="radio"/> [Print Candidate Name]</p> <p><input type="radio"/> [Print Candidate Name]</p> <div style="background-color: #e0e0e0; padding: 5px; text-align: center;"> <p>For Treasurer (Vote For Not More Than ONE)</p> </div> <p><input type="radio"/> [Print Candidate Name]</p> <p><input type="radio"/> [Print Candidate Name]</p> <div style="background-color: #e0e0e0; padding: 5px; text-align: center;"> <p>For Member of Council (Vote For Not More Than _____)</p> </div> <p><input type="radio"/> [Print Candidate Name]</p> <p><input type="radio"/> [Print Candidate Name]</p> <div style="background-color: #e0e0e0; padding: 5px; text-align: center;"> <p>For Member of Board of Trustees of Public Affairs (Vote For Not More Than _____)</p> </div> <p><input type="radio"/> [Print Candidate Name]</p> <p><input type="radio"/> [Print Candidate Name]</p> <p><input type="radio"/> _____ Write-in</p> <p style="text-align: center;">If applicable, insert: OFFICIAL QUESTIONS AND ISSUES BALLOT from this point forward</p>	
<p>A 001 _____ TWP A</p>	<p>B 0001:1</p>	<p>C 001</p>

This SAMPLE ballot provides the **CORRECT TITLES** and **ORDER OF OFFICES** for ballot layout for candidates for **village offices** for the May 2007 Primary Election.
The space for a write-in candidate should be provided only if applicable. See Ballot Printing Instructions.

OFFICIAL REPUBLICAN PRIMARY BALLOT

A	B	C
<p>_____ County</p>	<p>Primary Election</p>	<p>May 8, 2007</p>
<p>Instructions to Voter</p> <p>1. To vote, you must completely darken the oval (●) at the left of the candidate or answer of your choice.</p> <p>2. To cast a write-in vote, blacken the oval (●) to the left of the line provided and write in the candidate's name. Only a candidate who has timely filed a valid notice of intent to become a write-in candidate may have a vote counted in his or her favor.</p> <p>3. If you make an error, please return your ballot to a precinct official and obtain a new one.</p> <p>VILLAGE OF _____</p> <div style="background-color: #e0e0e0; padding: 5px; text-align: center; margin-top: 10px;"> <p>For Mayor (Vote For Not More Than ONE)</p> </div> <p><input type="radio"/> [Print Candidate Name]</p> <p><input type="radio"/> [Print Candidate Name]</p> <div style="background-color: #e0e0e0; padding: 5px; text-align: center; margin-top: 10px;"> <p>For Clerk-Treasurer (Vote For Not More Than ONE)</p> </div> <p><input type="radio"/> [Print Candidate Name]</p> <p><input type="radio"/> [Print Candidate Name]</p>	<div style="background-color: #e0e0e0; padding: 5px; text-align: center; margin-bottom: 10px;"> <p>For Clerk (Vote For Not More Than ONE)</p> </div> <p><input type="radio"/> [Print Candidate Name]</p> <p><input type="radio"/> [Print Candidate Name]</p> <div style="background-color: #e0e0e0; padding: 5px; text-align: center; margin-bottom: 10px;"> <p>For Treasurer (Vote For Not More Than ONE)</p> </div> <p><input type="radio"/> [Print Candidate Name]</p> <p><input type="radio"/> [Print Candidate Name]</p> <div style="background-color: #e0e0e0; padding: 5px; text-align: center; margin-bottom: 10px;"> <p>For Member of Council (Vote For Not More Than _____)</p> </div> <p><input type="radio"/> [Print Candidate Name]</p> <p><input type="radio"/> [Print Candidate Name]</p> <div style="background-color: #e0e0e0; padding: 5px; text-align: center; margin-bottom: 10px;"> <p>For Member of Board of Trustees of Public Affairs (Vote For Not More Than _____)</p> </div> <p><input type="radio"/> [Print Candidate Name]</p> <p><input type="radio"/> [Print Candidate Name]</p> <p><input type="radio"/> _____ Write-in</p> <p style="text-align: center; margin-top: 20px;">If applicable, insert: OFFICIAL QUESTIONS AND ISSUES BALLOT from this point forward</p>	
<p>A 001 _____ TWP A</p>	<p>B 0001:1</p>	<p>C 001</p>

This **SAMPLE** ballot provides the **CORRECT TITLES** and **ORDER OF OFFICES** for ballot layout for candidates for **village offices** for the May 2007 Primary Election. The space for a write-in candidate should be provided only if applicable. See Ballot Printing Instructions.

OFFICIAL QUESTIONS AND ISSUES BALLOT

A _____ County	B Special Election	C May 8, 2007
<p>Instructions to Voter</p> <p>1. To vote, you must completely darken the oval (●) at the left of the answer of your choice.</p> <p>2. If you make an error, please return your ballot to a precinct official and obtain a new one.</p> <div style="background-color: #e0e0e0; padding: 5px; text-align: center; margin: 10px 0;"> PROPOSED TAX LEVY (ADDITIONAL) </div> <p>(Name of subdivision, district, college, library or board)</p> <p>A majority affirmative vote is necessary for passage.</p> <p>An additional tax for the benefit of _____</p> <p>(Name of subdivision submitting resolution, or name of public library, if applicable)</p> <p>for the purpose of _____ at a rate not exceeding _____ mills for each one dollar of valuation, which amounts to _____ for each one hundred dollars of valuation, for _____, commencing in _____</p> <p>(Life of indebtedness or number of years the levy is to run)</p> <p>_____ first due in calendar year _____. (First year the tax will be levied) (First calendar year which the tax shall be due)</p> <p style="text-align: center;"> <input type="radio"/> FOR THE TAX LEVY <input type="radio"/> AGAINST THE TAX LEVY </p>	<div style="background-color: #e0e0e0; padding: 5px; text-align: center; margin-bottom: 10px;"> PROPOSED TAX LEVY (RENEWAL) </div> <p>(Name of subdivision, district, college, library or board)</p> <p>A majority affirmative vote is necessary for passage.</p> <p>A renewal of a tax for the benefit of _____</p> <p>(Name of subdivision submitting resolution, or name of public library, if applicable)</p> <p>for the purpose of _____ at a rate not exceeding _____ mills for each one dollar of valuation, which amounts to _____ for each one hundred dollars of valuation, for _____, commencing in _____</p> <p>(Life of indebtedness or number of years the levy is to run)</p> <p>_____ first due in calendar year _____. (First year the tax will be levied) (First calendar year which the tax shall be due)</p> <p style="text-align: center;"> <input type="radio"/> FOR THE TAX LEVY <input type="radio"/> AGAINST THE TAX LEVY </p> <div style="background-color: #e0e0e0; padding: 5px; text-align: center; margin-bottom: 10px;"> PROPOSED TAX LEVY (REPLACEMENT) </div> <p>(Name of subdivision, district, college, library or board)</p> <p>A majority affirmative vote is necessary for passage.</p> <p>A replacement of a tax for the benefit of _____</p> <p>(Name of subdivision submitting resolution, or name of public library, if applicable)</p> <p>for the purpose of _____ at a rate not exceeding _____ mills for each one dollar of valuation, which amounts to _____ for each one hundred dollars of valuation, for _____, commencing in _____</p> <p>(Life of indebtedness or number of years the levy is to run)</p> <p>_____ first due in calendar year _____. (First year the tax will be levied) (First calendar year which the tax shall be due)</p> <p style="text-align: center;"> <input type="radio"/> FOR THE TAX LEVY <input type="radio"/> AGAINST THE TAX LEVY </p>	<p>one hundred dollars of valuation, for _____, commencing in _____</p> <p>(Life of indebtedness or number of years the levy is to run)</p> <p>_____ first due in calendar year _____. (First year the tax will be levied) (First calendar year which the tax shall be due)</p> <p style="text-align: center;"> <input type="radio"/> FOR THE TAX LEVY <input type="radio"/> AGAINST THE TAX LEVY </p> <div style="background-color: #e0e0e0; padding: 5px; text-align: center; margin: 10px 0;"> PROPOSED TAX LEVY </div> <p>(Name of school district)</p> <p>A majority affirmative vote is necessary for passage.</p> <p>Shall a levy be imposed by the _____</p> <p>(Name of school district)</p> <p>for the purpose of _____ in _____</p> <p>(Purpose shall be boldface type of at least twice the size of the type immediately surrounding it)</p> <p>the sum of _____</p> <p>(Annual amount the levy is to produce)</p> <p>and a levy of taxes to be made outside of the ten-mill limitation estimated by the county auditor to average _____</p> <p>(Number of mills)</p> <p>mills for each one dollar of valuation, with amounts to _____</p> <p>(Rate expressed in dollars and cents)</p> <p>for each one hundred dollars of valuation, for a period of _____</p> <p>(Life of indebtedness or number of years levy is to be imposed)</p> <p>years, commencing in _____,</p> <p>(First year the tax will be levied)</p> <p>first due in calendar year _____?</p> <p>(First calendar year which the tax shall be due)</p> <p style="text-align: center;"> <input type="radio"/> FOR THE TAX LEVY <input type="radio"/> AGAINST THE TAX LEVY </p> <div style="border-top: 1px solid black; padding-top: 5px; text-align: center; margin-top: 10px;"> VOTE BOTH SIDES </div>
A 001 _____ TWP A	B 0001:1	C 001

This SAMPLE ballot provides the correct ballot format for various questions or issues that may appear on your local ballot.

OFFICIAL QUESTIONS AND ISSUES BALLOT

D _____ County	E Special Election	F May 8, 2007
<p style="text-align: center;">PROPOSED BOND ISSUE</p> <p>_____ (Name of subdivision, district, college, library or board)</p> <p style="text-align: center;">A majority affirmative vote is necessary for passage.</p> <p>Shall bonds be issued by the _____ (Name of subdivision)</p> <p>for the purpose of _____ (Purpose of the bond issue printed in boldface type)</p> <p>in the principle amount of _____ (Principle amount of the bond issue)</p> <p>to be repaid annually over a maximum period of _____ (The maximum number of years over which the principle of the bonds may be paid)</p> <p>years, and an annual levy of property taxes be made outside the _____ (As applied, "ten-mill", or "... charter tax")</p> <p>limitation, estimated by the county auditor to average over the repayment period of the bond issue _____ mills for (Number of mills)</p> <p>each one dollar of tax valuation, which amounts to _____ (Rate expressed in cents or dollars and cents, such as "36 cents" or "\$1.41")</p> <p>for each one hundred dollars of tax valuation, commencing in _____ (First year the tax will be levied)</p> <p>first due in calendar year _____ (First calendar year which the tax will be levied)</p> <p>to pay the annual debt charges on the bonds, and to pay debt charges on any notes in anticipation of those bonds?</p> <p><input type="radio"/> FOR THE BOND ISSUE <input type="radio"/> AGAINST THE BOND ISSUE</p> <p style="text-align: center;">PROPOSED MUNICIPAL INCOME TAX</p> <p>_____ (Name of subdivision)</p> <p style="text-align: center;">A majority affirmative vote is necessary for passage.</p> <p>Shall the Ordinance providing for a</p>	<p>_____ percent levy on income for _____ _____</p> <p>(Brief description of purpose)</p> <p>be passed?</p> <p><input type="radio"/> FOR THE INCOME TAX <input type="radio"/> AGAINST THE INCOME TAX</p> <p style="text-align: center;">PROPOSED SCHOOL INCOME TAX</p> <p>_____ (Name of school district)</p> <p style="text-align: center;">A majority affirmative vote is necessary for passage.</p> <p>Shall an annual income tax of _____ (State the proposed rate of tax)</p> <p>on the school district income of individuals and of estates be imposed by _____ (State the name of the school district)</p> <p>for _____, (State the number of years the tax would be levied, or that it would be levied for a continuing period of time)</p> <p>beginning _____ (State the date the tax would first take effect)</p> <p>for the purpose of _____? (State the purpose of the tax)</p> <p><input type="radio"/> FOR THE TAX <input type="radio"/> AGAINST THE TAX</p> <p style="text-align: center;">SPECIAL ELECTION BY PETITION Local Liquor Option for Particular Use</p> <p style="text-align: center;">A majority affirmative vote is necessary for passage.</p> <p>Shall the sale of _____ (Insert beer, wine and mixed beverages, or spirituous liquor)</p> <p>by _____, (Name, as submitted to Division of Liquor Control, of applicant, liquor permit holder, or liquor agency store, including trade or fictitious name under which applicant for, or holder of, liquor permit or liquor agency store either intends to do, or does business at the particular location)</p>	<p>an _____ (Insert "applicant for" or "holder of" or "operator of")</p> <p>a _____ (Insert class name and of liquor permit or permits followed by the words "liquor permit(s)", or, if appropriate, the words "liquor agency store for the State of Ohio"</p> <p>who is engaged in the business of _____</p> <p>(Insert general nature of the business in which applicant or liquor permit holder is engaged or will be engaged in at the particular location, as described in the petition)</p> <p>at _____ (Insert address of the particular location within the precinct as set forth in the petition)</p> <p>in this precinct?"</p> <p><input type="radio"/> YES <input type="radio"/> NO</p> <p>Shall the sale of _____ (Insert beer, wine and mixed beverages, or spirituous liquor)</p> <p>be permitted for sale on Sunday between the hours of _____ (Insert "ten a.m. and midnight" or one p.m. and midnight")</p> <p>by _____, (Name, as submitted to Division of Liquor Control, of applicant, liquor permit holder, or liquor agency store, including trade or fictitious name under which applicant for, or holder of, liquor permit or liquor agency store either intends to do, or does business at the particular location)</p> <p>an _____ (Insert applicant for a D-6 liquor permit holder of a D-6 liquor permit, or "liquor agency store, applicant for or holder of an A-1, A-2, C-1, C-2x, D-1, D-2x, D-3, D-3x, D-4, D-5, D-5b, D-5c, D-5e, D-5f, D-5h, D-5i, D-5j, D-5k, or D-7 liquor permit, if only for the approval of beer sales, or liquor agency store)</p> <p>who is engaged in the business of _____</p> <p>(Insert general nature of the business in which applicant or liquor permit holder is engaged or will be engaged in at the particular location, as described in the petition)</p> <p>at _____ (Insert address of the particular location within the precinct as set forth in the petition)</p> <p>in this precinct?"</p> <p><input type="radio"/> YES <input type="radio"/> NO</p>
D 001 _____ TWPA	E 0001:1	F 001