



J. KENNETH BLACKWELL
Ohio Secretary of State

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DIRECTIVE 2006-02
February 1, 2006

BOARDS OF ELECTIONS

TO: Members, Directors, and Deputy Directors

Enclosed are forms that must be completed and returned to my office following the reorganization process required by Revised Code Section 3501.09.

Reorganizational meetings must be held between March 2, 2006 and March 6, 2006, in the manner provided in R.C. 3501.09. You should carefully follow the procedures stated in this section to assure that your county board's reorganization is properly conducted. The board shall first choose a director, then a deputy director (unless this position has been deemed unnecessary by the board) and finally, the chairperson of the board. A director must receive the votes of at least three board members.

Please report the name of the director and deputy to our office as soon as your board's reorganization is complete. If your board has not elected a director because no person received the votes of at least three members, please contact Pat Wolfe, Elections Administrator or Gretchen Quinn, Assistant Elections Counsel, and let them know you are submitting a tie vote for my consideration. Such a tie vote can only be submitted after the board members have cast five separate ballots and a deadlock still remains.

Immediately after the organizational process, the completed report of your reorganizational meeting must be mailed to our office on the enclosed forms. We have enclosed report forms for the listing of the director and deputy director, board members and information on full-time clerks.

If you have any questions concerning this procedure, please contact my Elections Division by telephone at 614-466-2585 or by e-mail at election@sos.state.oh.us.

Sincerely,

A handwritten signature in cursive script that reads "J. Kenneth Blackwell".

J. Kenneth Blackwell

ORGANIZATION OF BOARD OF ELECTIONS

COUNTY

Address 1:

Address 2:

City:

Zip: Fax:

Telephone 1: Telephone 2:

E-Mail: Website:

(Other than SOS provided e-mail)

The Board of Elections met on the day of March, 2006, at the time and in the manner provided by law and organized by selecting:

DIRECTOR

Salary: Years experience as Director or Deputy:

Democrat: Republican:

Name:

Residence Address:

City:

Zip:

Residence Telephone:

DEPUTY DIRECTOR

Salary: Years experience as Director or Deputy:

Democrat: Republican:

Name:

Residence Address:

City:

Zip:

Residence Telephone:

BOARD MEMBERS

COUNTY

Term Expires:

Democrat:

Republican:

Chairperson:

Name:

Residence Address:

Telephone:

City:

Zip:

Business Address:

Telephone:

City:

Zip:

Term Expires:

Democrat:

Republican:

Chairperson:

Name:

Residence Address:

Telephone:

City:

Zip:

Business Address:

Telephone:

City:

Zip:

Term Expires:

Democrat:

Republican:

Chairperson:

Name:

Residence Address:

Telephone:

City:

Zip:

Business Address:

Telephone:

City:

Zip:

Term Expires:

Democrat:

Republican:

Chairperson:

Name:

Residence Address:

Telephone:

City:

Zip:

Business Address:

Telephone:

City:

Zip:

FULL TIME CLERK

COUNTY

Indicate primary responsibilities: voter registration, campaign finance, etc.

Democrat:

Republican:

Name:

Residence Address:

City:

Zip:

Primary responsibilities:

Democrat:

Republican:

Name:

Residence Address:

City:

Zip:

Primary responsibilities:

Democrat:

Republican:

Name:

Residence Address:

City:

Zip:

Primary responsibilities:

Democrat:

Republican:

Name:

Residence Address:

City:

Zip:

Primary responsibilities: