



Committee Name		Office Sought		District	
Street Address		City	State	Zip	
Candidate Name		Treasurer Name		Election Date (MM/DD/YYYY)	

**Type of Report** (choose one):

- Annual
  Semiannual
  Pre-Primary
  Post-Primary
  Pre-General
  Post-General

Statewide Candidates Only:

- July Monthly
  August Monthly
  September Monthly

Year

**This notice is required to be filed by the candidate prior to filing the campaign finance report indicated above.**

**By filing this notice, the candidate confirms the following:**

1. The campaign committee has had, during the reporting period indicated above, contribution and expenditure activity that pursuant to ORC 3517.106, would require the report to be filed by electronic means;
2. If a campaign committee of a statewide candidate, the committee has had less than \$25,000 in expenditures during the reporting period for the report indicated above;
3. The campaign committee intends to file the report on paper instead of by electronic means.
4. Filing the report indicated above by electronic means would constitute a hardship for the candidate or the campaign committee.

**The paper campaign finance report shall be filed not sooner than 24 hours after the end of the filing period that is covered by the applicable statement pursuant to ORC 3517.10(A). It must be received at the Secretary of State's Office no later than the applicable deadline prescribed by ORC 3517.10(A).**

**Upon submitting a campaign finance report on paper, the campaign committee must review the data on the Secretary of State's website and notify the Secretary of State's Office of any data entry errors, pursuant to ORC 3517.106(L).**

**Please contact the Secretary of State's Office prior to filing the paper report to determine the fee that may be required to accompany to report, pursuant to ORC 3517.106(L) and ORC 111:2-5-04.**

**THIS STATEMENT IS MADE UNDER PENALTY OF ELECTION FALSIFICATION.  
WHOEVER COMMITS ELECTION FALSIFICATION IS GUILTY OF A FELONY OF THE FIFTH DEGREE.**

Signature of Candidate

Date (MM/DD/YYYY)

## **Instructions for Electronic Filing Notice of Hardship Form 31-DD**

This form is only to be used by candidates for general assembly, statewide office and court of appeals. Political action committees, political contributing entities, political parties, legislative campaign funds and electioneering communication entities may not file this form. Candidates of statewide office who campaign committees have \$25,000 or more in expenditures during the reporting period may not file this form. This form is required to be filed with the Secretary of State's office prior to filing the required campaign finance report.

### **Purpose**

Filing this form permits candidates whose campaign committees are subject to the electronic filing requirements in R.C. 3517.106 to attest that filing their campaign finance reports by electronic means would constitute a hardship for the candidate or committee.

### **When to File**

This form is required to be filed with the Secretary of State's office prior to filing the required campaign finance report. The Notice of Hardship must be filed for each report subject to the requirement to file by electronic means. A new Notice of Hardship must be filed for each required report where the committee files the report on paper.

### **Filing by Paper**

Once this form is filed, the campaign committee is permitted to file its campaign finance report by paper. A paper report filed under this Notice of Hardship must be received at the Secretary of State's office no later than the applicable deadline set forth in R.C. 3517.10. The paper report should not be filed at the county board of elections. In addition, when the report is filed, it must also be accompanied by a check or money order, made payable to the Ohio Secretary of State, for the fee prescribed in R.C. 3517.106(L).

### **Completing the Filing Notice of Hardship**

The top portion of the form must be completed, listing the name of the campaign committee and all other fields. Please indicate which report this notice covers and the year for that report.