



Filing Form Cover Letter

Please return the approval certificate to:

Name *(Individual or Business Name)*:

To the Attention of *(if necessary)*:

Address:

City:

State

ZIP Code:

Phone Number:

E-mail Address:

- Check here if you would like to receive important notices via e-mail from the Ohio Secretary of State's office regarding Business Services.
- Check here if you would like to be signed up for our Filing Notification System for the business entity being created or updated by filing this form. This is a free service provided to notify you via e-mail when any document is filed on your business record.

Please make checks or money orders payable to: "Ohio Secretary of State"

Type of Service Being Requested: (PLEASE CHECK **ONE** BOX BELOW)

- Regular Service:** Only the filing fee listed on page one of the form is required and the filing will be processed in approximately 3-7 business days. The processing time may vary based on the volume of filings received by our office.
- Expedite Service 1:** By including an Expedite fee of \$100.00, **in addition** to the regular filing fee on page one of the form, the filing will be processed within 2 business days after it is received by our office.
- Expedite Service 2:** By including an Expedite fee of \$200.00, **in addition** to the regular filing fee on page one of the form, the filing will be processed within 1 business day after it is received by our office. **This service is only available to walk-in customers who hand deliver the document to the Client Service Center.**
- Expedite Service 3:** By including an Expedite fee of \$300.00, **in addition** to the regular filing fee on page one of the form, the filing will be processed within 4 hours after it is received by our office, if received by 1:00 p.m. **This service is only available to walk-in customers who hand deliver the document to the Client Service Center.**
- Preclearance Filing:** A filing form, to be submitted at a later date for processing, may be submitted to be examined for the purpose of advising as to the acceptability of the proposed filing for a fee of \$50.00. The Preclearance will be complete within 1-2 business days.



Credit Card Authorization Form

Form Must Be Printed Or Typed

Cardholder Name

Address

Street

City

State

ZIP Code

Credit Card Information

Credit Card Type

Card Number

Expiration Month (MM)

Expiration Year (YYYY)

CVV/Security Code

JON HUSTED
Ohio Secretary of State



Toll Free: (877) SOS-FILE (877-767-3453)
Central Ohio: (614) 466-3910
www.OhioSecretaryofState.gov
busserv@OhioSecretaryofState.gov
File online or for more information: www.OHBusinessCentral.com

Mail this form to one of the following:

Regular Filing (non expedite)
P.O. Box 1329
Columbus, OH 43216

Expedite Filing (**Two business day processing time.**
Requires an additional \$100.00)
P.O. Box 1390
Columbus, OH 43216

[For screen readers, follow instructions located at this path.](#)

**Notice of Dissolution
for Unincorporated Nonprofit Association
Filing Fee: \$25
Form Must Be Typed**

Name of Unincorporated Nonprofit Association

Registration No.

Choose the option that applies:

- The aforementioned unincorporated nonprofit association voluntarily adopted a resolution of dissolution and **attached hereto** is written notice of dissolution as required by Ohio Revised Code section 1745.51(B). (140-UND)
- The aforementioned unincorporated nonprofit association dissolved judicially and **attached hereto** is a certified copy of the order or judgment dissolving the association as required by Ohio Revised Code section 1745.55(D). (140-UNC)

Please attach the appropriate notice for the option chosen above.

Instructions for Notice of Dissolution for Unincorporated Nonprofit Association

Unincorporated Nonprofit Association Information

Please provide the name of the unincorporated nonprofit association and the registration number assigned by the secretary of state.

Method of Dissolution

Please check the appropriate box for the method of dissolution.

Pursuant to Ohio Revised Code section 1745.51, following the adoption of a resolution of dissolution, an unincorporated nonprofit association that has a statement on file with the secretary of state shall file with the secretary of state a copy of the written notice of dissolution.

Pursuant to Ohio Revised Code section 1745.55(D), following an order or judgment for the judicial dissolution of an unincorporated nonprofit association, an unincorporated nonprofit association that has a statement on file with the secretary of state shall file a certified copy of any order or judgment dissolving the association.