



POLLING PLACE ACCESSIBILITY CHECKLIST



Instructions

Purpose: This form is being used to evaluate Ohio polling places for access by voters with disabilities. The accessibility standards used in this survey are established using the 2010 and 1991 ADA Standards for Accessible Design and relevant provisions of the Ohio Revised Code.

How to use this form: This checklist is to be completed for each polling place. Follow the route a voter would take on Election Day approaching the building from the parking area, entering the building and reaching the voting room. You will notice that some portions of this form reflect different standards based on the construction date of the polling place and the date of any alterations that may have been made to the relevant portions of the polling place. In using this list, it will be helpful to be aware of the date that the building was constructed as well as the date of any relevant alterations.

County: _____

Political Subdivision: _____

Ward: _____

Precinct(s): _____

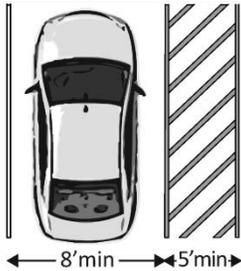
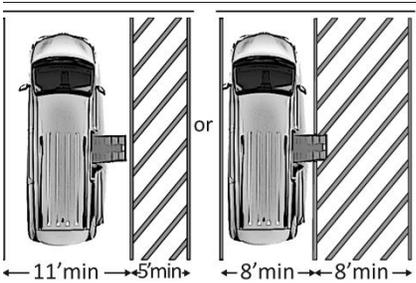
Name and Address of Polling Place:

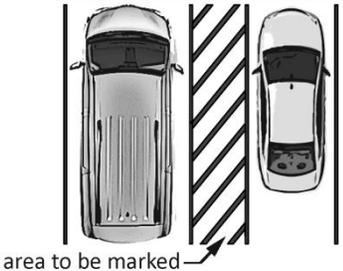
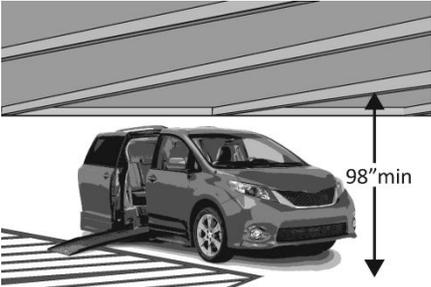
Inspected By: _____

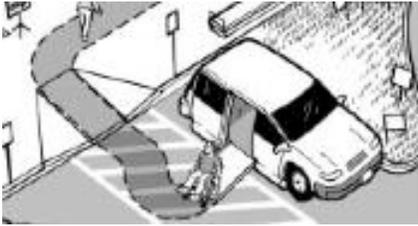
Date Inspected: _____

PART 1-Parking

Accessible parking must be provided for people with disabilities in order for them to park and be able to enter and exit their vehicles just as any other voter. The scope and requirements for accessible parking spaces are explained below.

<p>1.1</p>	<p>Are an adequate number of accessible parking spaces available?</p> <p><i>Note: See table for appropriate number of spaces to designate.</i></p>	<p>Yes No</p> <p>Total # of spaces: _____</p> <p>Total # of accessible spaces: _____</p>	<table border="1"> <thead> <tr> <th>Total Spaces</th> <th>Accessible</th> </tr> </thead> <tbody> <tr> <td>1 to 25</td> <td>1 space</td> </tr> <tr> <td>26 to 50</td> <td>2 spaces</td> </tr> <tr> <td>51 to 75</td> <td>3 spaces</td> </tr> <tr> <td>76 to 100</td> <td>4 spaces</td> </tr> <tr> <td>101 to 150</td> <td>5 spaces</td> </tr> <tr> <td>151 to 200</td> <td>6 spaces</td> </tr> <tr> <td>200+</td> <td>See 2010 Standards 208.2</td> </tr> </tbody> </table>	Total Spaces	Accessible	1 to 25	1 space	26 to 50	2 spaces	51 to 75	3 spaces	76 to 100	4 spaces	101 to 150	5 spaces	151 to 200	6 spaces	200+	See 2010 Standards 208.2	<p>Notes/Comments:</p>
Total Spaces	Accessible																			
1 to 25	1 space																			
26 to 50	2 spaces																			
51 to 75	3 spaces																			
76 to 100	4 spaces																			
101 to 150	5 spaces																			
151 to 200	6 spaces																			
200+	See 2010 Standards 208.2																			
<p>1.2</p>	<p>Do all standard accessible parking spaces have at least 8-foot wide spaces with at least a 5-foot wide access aisle?</p> <p><i>Note: Two spaces can share one access aisle.</i></p>	<p>Yes No N/A</p> <p>_____ out of _____ have access aisles.</p> <p>Space width: _____</p> <p>Aisle width: _____</p>																		
<p>1.3</p>	<p>Is there at least one van accessible space with either of the following measurements:</p> <ul style="list-style-type: none"> At least an 11-foot wide space with at least a 5-foot wide access aisle; or At least an 8-foot space and at least an 8-foot wide access aisle? <p><i>Note: Access aisles are permitted to be placed on either side of the parking space, unless the space is an angled van parking space. If the space is an angled van parking space, the access aisle must be located on the passenger side of the parking space.</i></p>	<p>Yes No N/A</p> <p>Space width: _____</p> <p>Aisle width: _____</p>																		

<p>1.4</p>	<p>Are an adequate number of van accessible spaces available?</p>	<p>Yes No N/A</p> <p>_____ out of _____ total accessible spaces are van accessible.</p>	<p><i>Note: If there is only one accessible space, it must be van accessible. If striped on or after March 15, 2012, one out of every six accessible spaces must be van accessible. If striped before March 15, 2012, parking is compliant if at least one out of every eight accessible spaces is van accessible.</i></p>	<p>Notes/Comments:</p>
<p>1.5</p>	<p>Do all the access aisles extend the full length of the parking space(s) they serve?</p>	<p>Yes No N/A</p>		
<p>1.6</p>	<p>Are all access aisles marked to discourage parking in them?</p>	<p>Yes No N/A</p>		
<p>1.7</p>	<p>Do van accessible parking spaces have at least 98 inches of vertical clearance available for lift-equipped vans?</p>	<p>Yes No N/A</p> <p>Vertical clearance: _____</p>		
<p>1.8</p>	<p>Are all accessible parking spaces, including access aisles, no steeper than 1:48 (2 percent) in all directions?</p> <p><i>Note: For every inch in height change, there is at least 48 inches of parking space run.</i></p>	<p>Yes No N/A</p> <p>Slope</p> <p>L/R: _____</p> <p>F/B: _____</p>		

<p>1.9</p>	<p>Do the access aisles adjoin the accessible route to the accessible entrance?</p>	<p>Yes No N/A</p>		<p>Notes/Comments:</p>
<p>1.10</p>	<p>Are the accessible parking spaces on the shortest route to the accessible entrance?</p>	<p>Yes No N/A</p>		
<p>1.11</p>	<p>Does each accessible parking space have a vertical sign marked with the International Symbol of Accessibility?</p>	<p>Yes No N/A</p> <p>_____ out of _____ total accessible spaces have proper vertical signage.</p>		
<p>1.12</p>	<p>Are there vertical signs reading "Van Accessible" at van accessible spaces?</p>	<p>Yes No N/A</p> <p>_____ out of _____ vertical signs read "Van Accessible".</p>		
<p>1.13</p>	<p>When were the vertical signs installed?</p> <p>___ Prior to March 15, 2012</p> <p>Do all vertical signs, measure either:</p> <ul style="list-style-type: none"> • 60 inches from the ground to the top edge of the sign ; or • At least 60 inches from the ground to the bottom edge of the sign? <p>___ On or after March 15, 2012</p> <p>Do all those signs measure at least 60 inches from the ground to the bottom edge of the sign?</p>	<p>Yes No N/A</p> <p>Height: _____</p> <p>_____ out of _____ total vertical signs measure the correct height.</p> <p>Yes No N/A</p> <p>Height: _____</p> <p>_____ out of _____ total vertical signs measure the correct height.</p>	 <p>Prior to March 15, 2012</p>  <p>On or after March 15, 2012</p>	

<p>1.14</p>	<p>Do all vertical parking signs have a notice that states the fine applicable for a parking violation?</p>	<p>Yes No N/A</p> <p>_____ out of _____ vertical signs state applicable fine.</p>	<p>Note: If a sign was installed prior to October 14, 1999, fine amounts are not required to be posted.</p> <div style="border: 2px solid blue; border-radius: 15px; padding: 5px; text-align: center; width: fit-content; margin: 0 auto;"> <p>\$250.00 MIN. FINE</p> </div>	<p>Notes/Comments:</p>
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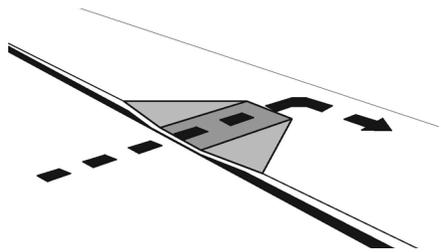
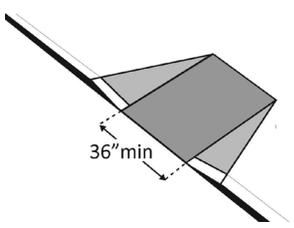
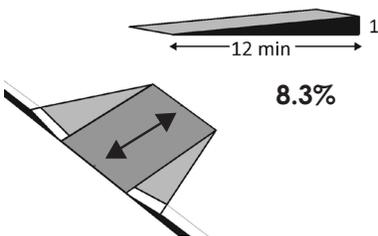
PART 2-Accessible Approach and Entrance

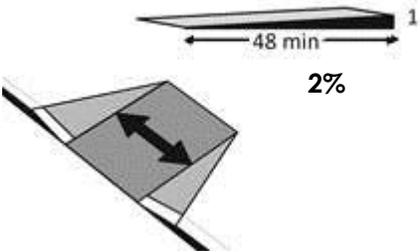
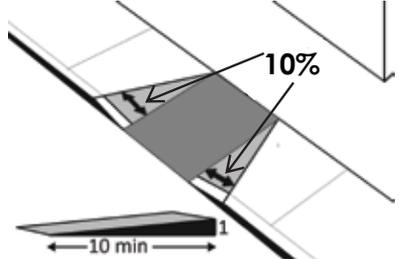
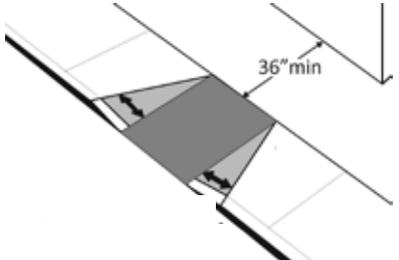
People with disabilities should be able to exit their vehicle, approach the building, and enter as freely as everyone else. At least one route of travel should be safe and accessible for everyone, including people with disabilities.

N/A Curb Ramps

A short ramp that cuts through a curb or a sloped area that is built up to the curb.

If there are no curb ramps and the accessible route is level at this location please mark this section as not applicable and move to the next section.

<p>2.1</p>	<p>If the accessible route crosses a curb, is there a curb ramp?</p>	<p>Yes No</p>		<p>Notes/Comments:</p>
<p>2.2</p>	<p>Is the curb ramp surface at least 36 inches wide, excluding flared sides?</p>	<p>Yes No</p> <p>Width: _____</p>		
<p>2.3</p>	<p>Is the slope of the curb ramp no steeper than 1:12 (8.3 percent)?</p> <p>Note: For every inch of height change, there is at least 12 inches of curb ramp run.</p>	<p>Yes No</p> <p>Slope: _____</p>		

<p>2.4</p>	<p>Is the cross slope of the curb ramp no steeper than 1:48 (2 percent)?</p> <p><i>Note: For every inch of height change, there is at least 12 inches of curb ramp run.</i></p>	<p>Yes No</p> <p>Slope: _____</p>		<p>Notes/Comments:</p>
<p>2.5</p>	<p>If there are curb ramp flares, are the slopes of the flares no steeper than 1:10 (10 percent)?</p> <p><i>Note: For every inch of height change, there is at least 10 inches of flare run.</i></p>	<p>Yes No N/A</p> <p>Slope: _____</p>		
<p>2.6</p>	<p>At the top of the curb ramp is there a level landing at least 36 inches long and at least as wide as the curb ramp?</p>	<p>Yes No</p> <p>Length: _____</p>		
<p>2.7</p>	<p>Is the slope of the level landing no steeper than 1:48 (2 percent) in all directions?</p> <p><i>Note: For every inch of height change, there is at least 48 inches of ramp run.</i></p>	<p>Yes No N/A</p> <p>Slope</p> <p>L/R: _____</p> <p>F/B: _____</p>		

Exterior Accessible Route

Exterior Accessible Route		Yes	No	Notes/Comments:
2.8	Is an accessible route provided from the accessible parking spaces to the accessible entrance used on Election Day for voting?			
2.9	Is the accessible route free of steps and abrupt changes in level more than ½ inch?			
2.10	Is the ground surface of the accessible route stable, firm and slip-resistant?			<i>Note: Stable means a surface that remains unchanged by contaminants or applied force. A firm surface resists deformation by either indentations or particles moving on it. A slip-resistant surface provides sufficient frictional counterforce to the forces exerted in walking to permit safe ambulation.</i>
2.11	Is the running slope of the walking surface no steeper than 1:20 (5 percent)? <i>Note: For every inch of height change, there is at least 20 inches of walking surface run. Also, if the slope of the walking surface is steeper than 1:20 (5 percent), it is considered a ramp and must meet ramp requirements set forth in the ramp section of this checklist.</i>			
2.12	Is the cross slope of the walking surface no steeper than 1:48 (2 percent)?			

Yes No

Notes/Comments:

2.9

Is the accessible route free of steps and abrupt changes in level more than ½ inch?

Yes No

Change in level/step: _____

2.10

Is the ground surface of the accessible route stable, firm and slip-resistant?

Yes No

Note: Stable means a surface that remains unchanged by contaminants or applied force. A firm surface resists deformation by either indentations or particles moving on it. A slip-resistant surface provides sufficient frictional counterforce to the forces exerted in walking to permit safe ambulation.

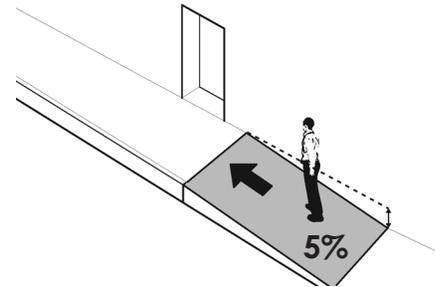
2.11

Is the running slope of the walking surface no steeper than 1:20 (5 percent)?

Note: For every inch of height change, there is at least 20 inches of walking surface run. Also, if the slope of the walking surface is steeper than 1:20 (5 percent), it is considered a ramp and must meet ramp requirements set forth in the ramp section of this checklist.

Yes No

Slope: _____

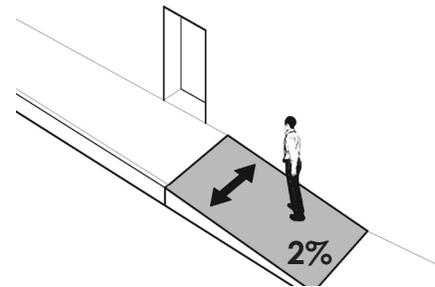


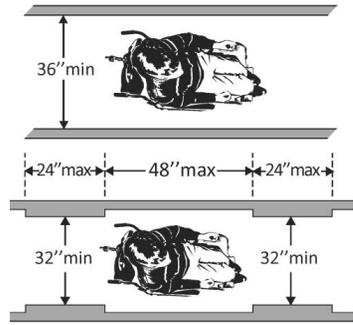
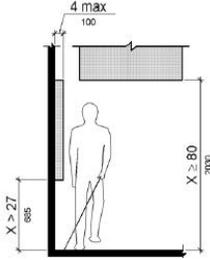
2.12

Is the cross slope of the walking surface no steeper than 1:48 (2 percent)?

Yes No

Slope: _____

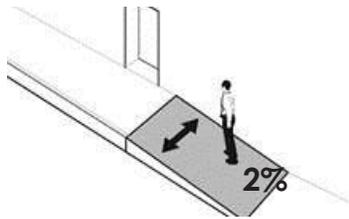


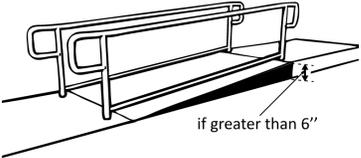
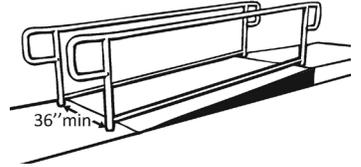
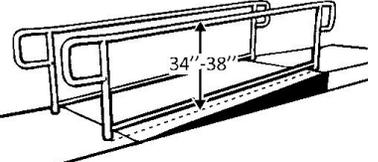
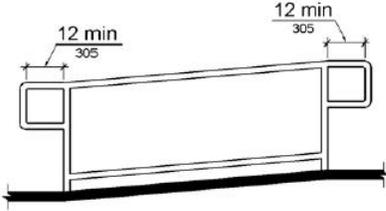
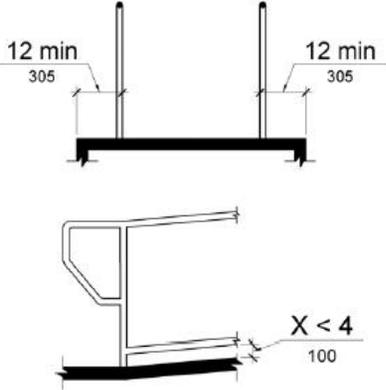
<p>2.13</p>	<p>Is the walking surface at least 36 inches wide?</p> <p><i>Note: The width is permitted to be reduced to a minimum of 32 inches for a maximum length of 24 inches so long as any reduced width segments are separated by segments that are a minimum of 48 inches long and minimum of 36 inches wide.</i></p>	<p>Yes No</p> <p>Width: _____</p>		<p>Notes/Comments:</p>
<p>2.14</p>	<p>Do all objects between 27 inches and 80 inches above the finished floor or ground protrude 4 inches or less into the circulation path?</p> <p><i>Note: If any handrails exist along the circulation path, they are permitted to protrude no more than 4 1/2 inches.</i></p>	<p>Yes No N/A</p> <p>Distance from wall/height: _____</p>		<p>Notes/Comments:</p>

N/A Ramps

Any portion of the accessible route that is steeper than 1:20 (5 percent), should be treated as a ramp and must meet ramp requirements.

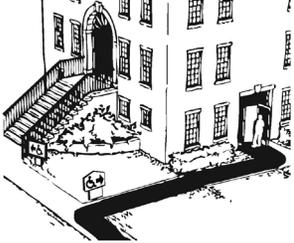
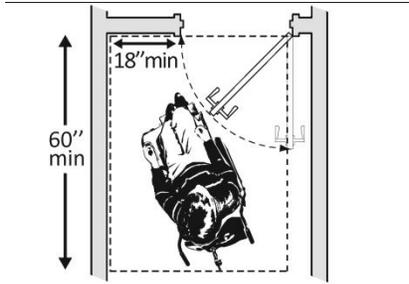
If there are no ramps along the accessible route at this location please mark this section as not applicable and move to the next section.

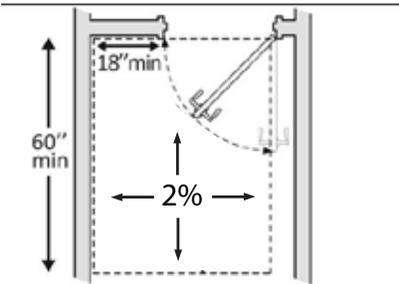
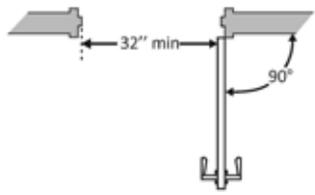
<p>2.15</p>	<p>Do all ramp runs have a running slope not steeper than 1:12 (8.3 percent)?</p> <p><i>Note: For every inch of height change there is at least 12 inches of ramp run.</i></p>	<p>Yes No</p> <p>Slope: _____</p>		<p>Notes/Comments:</p>
<p>2.16</p>	<p>Are the cross slopes of the ramp runs not steeper than 1:48 (2 percent)?</p> <p><i>Note: For every inch of height change there is at least 48 inches of cross slope run.</i></p>	<p>Yes No</p> <p>Slope: _____</p>		<p>Notes/Comments:</p>

<p>2.21</p>	<p>Do all ramp runs with a rise greater than 6 inches have handrails on both sides?</p>	<p>Yes No N/A</p> <p>Rise: _____</p>		<p>Notes/Comments:</p>
<p>2.22</p>	<p>Is the clear width between the handrails at least 36 inches?</p>	<p>Yes No N/A</p> <p>Width: _____</p>		
<p>2.23</p>	<p>Are handrails along ramp runs continuous and run the full length of the ramp run?</p>	<p>Yes No N/A</p>		
<p>2.24</p>	<p>Is the top of the handrail gripping surface no less than 34 inches and no greater than 38 inches above the ramp surface?</p>	<p>Yes No N/A</p> <p>Height: _____</p>		
<p>2.25</p>	<p>Do ramp handrails extend horizontally above the landing for 12 inches minimum beyond the top and bottom of ramp runs?</p>	<p>Yes No N/A</p> <p>Length: _____</p>		
<p>2.26</p>	<p>Do the ramps have either:</p> <p>___ A ground surface that extends at least 12 inches beyond the inside face of the handrail?</p> <p>___ A curb or barrier that prevents the passage of a 4-inch diameter sphere?</p> <p><i>Note: The extended ramp surface or barrier edge protection prevents wheelchair casters and crutch tips from falling off the edge of a ramp.</i></p>	<p>Yes No N/A</p> <p>Measurements:</p> <p>_____</p> <p>Yes No N/A</p> <p>Measurements:</p> <p>_____</p>		

Entrance

An accessible polling location must have at least one accessible entrance that a person with a disability can independently access and must be connected to an accessible route to the voting area.

<p>2.27</p>	<p>If there are stairs at the main entrance, is there also a ramp or lift, or is there an alternative accessible entrance?</p> <p><i>Note: Do not use a service entrance as the accessible entrance unless there is no other option.</i></p>	<p>Yes No N/A</p>		<p>Notes/Comments:</p>
<p>2.28</p>	<p>Do all inaccessible entrances have signs indicating the location of the nearest accessible entrance?</p>	<p>Yes No N/A</p>		
<p>2.29</p>	<p>Can the alternate accessible entrance be used independently?</p> <p><i>Note: Eliminate the need of having to use assistance, doorbell, operate lift, etc.</i></p>	<p>Yes No N/A</p>		
<p>2.30</p>	<p>If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches of clear depth?</p> <p><i>Note: See Table 404.2.4.1 page 26 of this checklist and the diagrams on page 27 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door. Make sure to check maneuvering clearance measurements for both ingress and egress.</i></p>	<p>Yes No</p> <p>Measurements:</p> <hr/>		

<p>2.31</p>	<p>Is the slope of the floor or ground surface within the required maneuvering clearances not steeper than 1:48 (2 percent)?</p>	<p>Yes No</p> <p>Slope</p> <p>L/R: _____</p> <p>F/B: _____</p>		<p>Notes/Comments:</p>
<p>2.32</p>	<p>Does the entrance door have at least 32 inches of clear opening when the door is open 90 degrees?</p> <p><i>Note: For a double door, when one door is open 90 degrees, there should be at least a 32-inch opening.</i></p>	<p>Yes No</p> <p>Clear opening: _____</p>		
<p>2.33</p>	<p>Do all door threshold edges meet either of the following measurement standards:</p> <ul style="list-style-type: none"> If the edge is not beveled, the vertical measure of the edge measures no higher than 1/4 inch? If the edge is beveled, the vertical measure of the edge measures no higher than 1/2 inch with a slope not steeper than 1:2 (50 percent)? 	<p>Yes No N/A</p> <p>Height: _____</p> <p>Yes No N/A</p> <p>Height: _____</p>	<p><i>Note: For a threshold that existed prior to January 26, 1993 that does not meet either of the above measurements, if the edge is beveled on both sides, the vertical measure of the edge may measure a maximum of 3/4 inches with a slope not greater than 1:2 (50 percent).</i></p>	
<p>2.34</p>	<p>Are all door handles at least 34 inches high, but no higher than 48 inches above the finished floor or ground?</p>	<p>Yes No N/A</p> <p>Height: _____</p>		
<p>2.35</p>	<p>Are all door handles operable with one hand without requiring tight grasping, pinching, or twisting of the wrist?</p>	<p>Yes No N/A</p>	<p><i>Note: The "closed fist" test for handles and controls: Try opening the door or operating the control using only one hand, held in a fist. If you can do it, so can a person who has limited use of his or her hands.</i></p>	

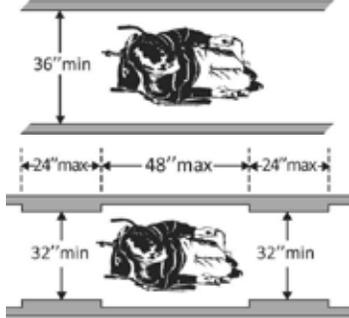
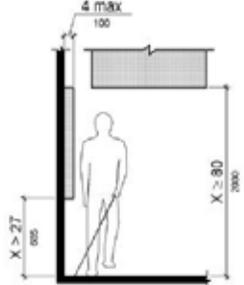
<p>2.36</p>	<p>For regular hinged, non-automatic doors, from a position of 90 degrees, does it take at least five seconds for the door to get to a position of 12 degrees from the latch?</p>	<p>Yes No N/A</p> <p>Starting at _____ degrees, door takes _____ seconds to close.</p>	<p><i>Note: If the door was installed prior to March 15, 2012, the door is compliant if it meets the 2.36 standard or if, from a position of 70 degrees, it takes at least three seconds to move to a point three inches from the latch.</i></p>	<p>Notes/Comments:</p>
<p>2.37</p>	<p>If there are two doors in a series (e.g. in a vestibule) is the distance between the doors at least 48 inches plus the width of the doors when swinging into the space?</p>	<p>Yes No N/A</p> <p>Distance: _____</p>		
<p>2.38</p>	<p>If there are two doors in a series (e.g. in a vestibule) can the second interior door be opened without too much force?</p> <p><i>Note: The maximum is 5 lb/f for interior doors.</i></p>	<p>Yes No N/A</p> <p>Force: _____</p>		
<p>2.39</p>	<p>If provided, are carpeting or mats a maximum of ½ inch high?</p>	<p>Yes No N/A</p> <p>Height: _____</p>		
<p>2.40</p>	<p>Are all carpet and mat edges secure to minimize tripping?</p>	<p>Yes No N/A</p>		

PART 3 - Access to the Voting Area

N/A Interior Accessible Route

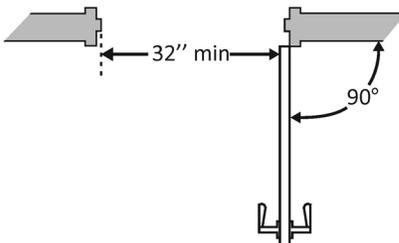
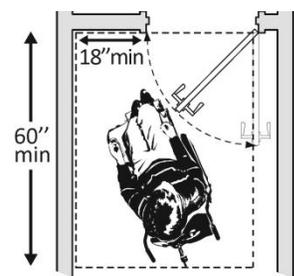
The interior accessible route must connect the accessible entrance with the designated voting area or room. The interior accessible route is typically made up of lobby areas, hallways, corridors and interior rooms and spaces.

If there are no ramps along the accessible route at this location please mark this section as not applicable and move to the next section.

3.1	Is there an accessible route of travel to the voting area?	Yes No		Notes/Comments:
3.2	<p>Is the accessible route to the voting area at least 36 inches wide?</p> <p><i>Note: The width is permitted to be reduced to a minimum of 32 inches for a maximum length of 24 inches so long as any reduced width segments are separated by segments that are a minimum of 48 inches long and minimum of 36 inches wide.</i></p>	<p>Yes No</p> <p>Width: _____</p>		
3.3	<p>Do all objects between 27 inches and 80 inches above the finished floor or ground protrude 4 inches or less into the circulation path?</p> <p><i>Note: If any handrails exist along the circulation path, they are permitted to protrude no more than 4 1/2 inches.</i></p>	<p>Yes No N/A</p> <p>Distance from wall/height: _____</p>		

■ N/A Interior Doors

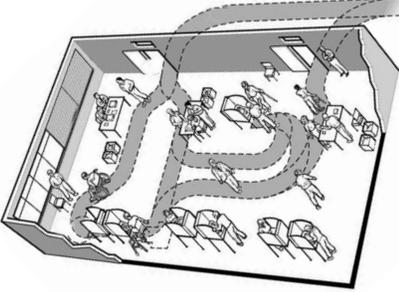
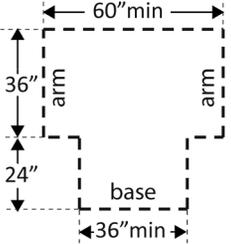
If there are no interior doors along the accessible route at this location please mark this section as not applicable and move to the next section.

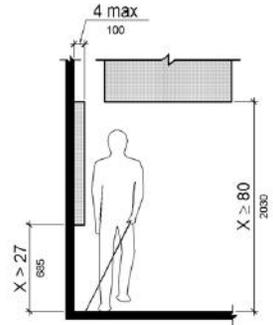
<p>3.4</p>	<p>Do doors leading to and into the designated voting area have at least a 32-inch clear opening when the door is open 90 degrees?</p> <p><i>Note: For a double door, when one door is open 90 degrees, there should be at least a 32-inch opening.</i></p>	<p>Yes No</p> <p>Clear opening:</p> <p>_____</p>	 <p>The diagram shows a top-down view of a door frame. The door is swung open to a 90-degree angle. A horizontal dimension line indicates a minimum clear opening of 32 inches between the door and the frame.</p>	<p>Notes/Comments:</p>
<p>3.5</p>	<p>If there is a front approach to the pull side of the door, is there at least 18 inches of maneuvering clearance beyond the latch side plus at least 60 inches of clear depth?</p> <p><i>Note: See Table 404.2.4.1 on page 26 of this checklist and the diagrams on page 27 for maneuvering clearance requirements on the push side of the door and side approaches to the pull side of the door. Additionally, if you are dealing with a sliding door or doorway without a door, please refer to the measurements in Table 404.2.4.2 on page 28. Make sure to check maneuvering clearance measurements for both ingress and egress.</i></p>	<p>Yes No</p> <p>Measurements:</p> <p>_____</p>	 <p>The diagram shows a side view of a doorway. A wheelchair is positioned inside the doorway. A horizontal dimension line indicates a minimum width of 18 inches for the maneuvering clearance beyond the latch side. A vertical dimension line indicates a minimum clear depth of 60 inches.</p>	
<p>3.6</p>	<p>Is the slope of the floor or ground surface within the required maneuvering clearances not steeper than 1:48 (2 percent)?</p>	<p>Yes No</p> <p>Slope</p> <p>L/R: _____</p> <p>F/B: _____</p>		

3.7	<p>Do all door threshold edges meet either of the following measurement standards:</p> <ul style="list-style-type: none"> If the edge is not beveled, the vertical measure of the edge measures no higher than ¼ inch? If the edge is beveled, the vertical measure of the edge measures no higher than ½ inch with a slope not steeper than 1:2 (50 percent)? 	<p>Yes No N/A</p> <p>Height: _____</p> <p>Yes No N/A</p> <p>Height: _____</p>	<p><i>Note: For a threshold that existed prior to January 26, 1993 that does not meet either of the above measurements, if the edge is beveled on both sides, the vertical measure of the edge may measure a maximum of ¾ inches with a slope not greater than 1:2 (50 percent).</i></p>	Notes/Comments:
3.8	<p>If provided, are carpeting or mats a maximum of ½ inch high?</p>	<p>Yes No N/A</p> <p>Height: _____</p>		
3.9	<p>Are all carpet and mat edges secure to minimize tripping?</p>	<p>Yes No N/A</p>		
3.10	<p>Are all door handles at least 34 inches high, but no higher than 48 inches above the finished floor or ground?</p>	<p>Yes No N/A</p> <p>Height: _____</p>		
3.11	<p>Are all door handles operable with one hand without requiring tight grasping, pinching, or twisting of the wrist?</p>	<p>Yes No N/A</p>	<p><i>Note: The "closed fist" test for handles and controls: Try opening the door or operating the control using only one hand, held in a fist. If you can do it, so can a person who has limited use of his or her hands.</i></p>	
3.12	<p>For regular hinged non-automatic doors: From a position of 90 degrees, does it take at least five seconds for the door get to a position of 12 degrees from the latch?</p>	<p>Yes No N/A</p> <p>Starting at _____ degrees, door takes _____ seconds to close.</p>	<p><i>Note: If the door was installed prior to March 15, 2012, the door is compliant if it meets the above standard or if, from a position of 70 degrees, it takes at least three seconds to move to a point three inches from the latch.</i></p>	
3.13	<p>Can interior hinged doors be opened without too much force?</p> <p><i>Note: The maximum is 5 lb/f for interior doors.</i></p>	<p>Yes No</p> <p>Force: _____</p>		

PART 4 - Voting Rooms and Spaces

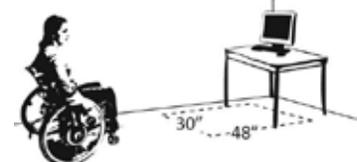
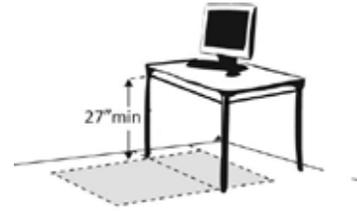
The voting room or space is the area where the process and act of voting occurs, this room or space should be accessible to people with disabilities when the room is setup for Election Day.

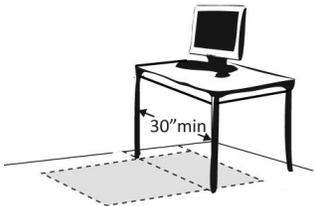
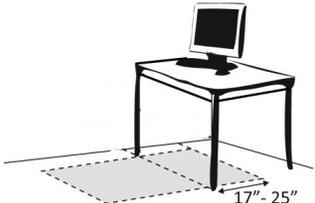
4.1	Within the voting area are all aisles and pathways between tables, chairs, voting materials, registration, and voting machines at least 36 inches wide?	Yes No Width: _____		Notes/Comments:
4.2	Are floor surfaces stable, firm and slip resistant?	Yes No		
4.3	When the voting room is set up, is there turning space with a 60 inch by 60 inch clear space with no obstructions?	Yes No		
4.4	If there is not a 60 inch by 60 inch clear turning space, is there a T-shaped turning space that meets the measurements set forth in the diagram shown?	Yes No N/A		
4.5	If provided, are carpeting or mats a maximum of 1/2 inch high?	Yes No N/A Height: _____		

<p>4.6</p>	<p>Are all carpet and mat edges secure to minimize tripping?</p>	<p>Yes No N/A</p>		<p>Notes/Comments:</p>
<p>4.7</p>	<p>Do all objects between 27 inches and 80 inches above the finished floor or ground protrude four inches or less into the circulation path?</p> <p><i>Note: If any handrails exist along the circulation path, they are permitted to protrude no more than 4 ½ inches.</i></p>	<p>Yes No N/A</p> <p>Distance from wall/height: _____</p>		<p>Notes/Comments:</p>

Work Surfaces for Voters

The work surfaces (e.g. tables, counters, etc.) that are used by voters should be accessible to ensure people with disabilities can access needed material, ballots, machines and/or other election related information.

<p>4.8</p>	<p>Do the tops of all work surfaces used by voters (e.g. table, counter, etc.) measure at a height between 28 and 34 inches from the ground?</p>	<p>Yes No</p> <p>Height: _____</p>		<p>Notes/Comments:</p>
<p>4.9</p>	<p>Is there a clear floor space at least 30 inches wide by at least 48 inches long for a forward approach to the work surface?</p>	<p>Yes No</p>		<p>Notes/Comments:</p>
<p>4.10</p>	<p>Is there knee clearance space under the work surface of a height from the floor to the bottom of the work surface measure at least 27 inches?</p>	<p>Yes No</p> <p>Height: _____</p>		<p>Notes/Comments:</p>

<p>4.11</p>	<p>Does the knee clearance space measure at least 30 inches wide?</p>	<p>Yes No</p> <p>Width: _____</p>		<p>Notes/Comments:</p>
<p>4.12</p>	<p>Does the knee clearance depth measure between 17 and 25 inches?</p>	<p>Yes No</p> <p>Depth: _____</p>		<p>Notes/Comments:</p>

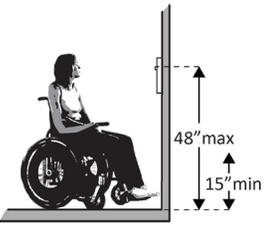
■ N/A PART 5 - Vertical Circulation

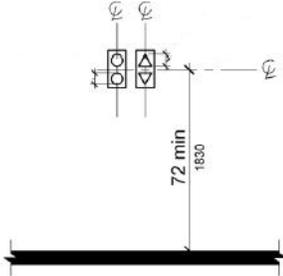
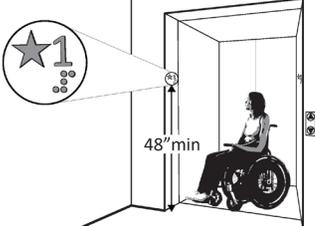
If there is no vertical circulation needed to access the voting area, no elevator or lift, please mark this part as not applicable.

■ N/A Elevators

If there is no elevator along the accessible route used to get to the voting area please mark this section as not applicable.

Hallway Controls

<p>5.1</p>	<p>Are the hallway call buttons between 15 inches and 48 inches above the floor measured to the centerline of the highest operable part, with no obstructions?</p> <p><i>Note: If was installed prior to March 15, 2012, the call button is permitted to measure a maximum of 54 inches above the finished floor.</i></p>	<p>Yes No</p> <p>Height: _____</p>		<p>Notes/Comments:</p>
<p>5.2</p>	<p>Are there audible signals indicating the direction the elevator car is traveling?</p>	<p>Yes No</p>	<p><i>Note: Audible signals must either (1) sound once for the up direction and twice for the down direction; or (2) have verbal announcements for the direction of travel. Audible signals must also sound as the car passes or is about to pass a floor.</i></p>	<p>Notes/Comments:</p>

<p>5.3</p>	<p>Are visible signals indicating which elevator is answering a call mounted at least 72 inches above the lobby floor?</p>	<p>Yes No</p> <p>Height: _____</p>		<p>Notes/Comments:</p>
<p>5.4</p>	<p>If the elevator was installed after March 15, 2012, are there visible signals indicating the car's direction of travel?</p>	<p>Yes No N/A</p>		
<p>5.5</p>	<p>Do all elevator hoistway entrances have floor designations with Braille and raised tactile characters provide on both doorjambes?</p>	<p>Yes No</p>		
<p>5.6</p>	<p>Are those designations at least 48 inches high measured from the baseline of the lowest tactile character, but no higher than 60 inches above the finish floor measured from the baseline of the highest tactile character?</p>	<p>Yes No N/A</p> <p>Height: _____</p>		

Elevator Dimensions and Doors

It is helpful to first determine whether the elevator in the polling location is a full-size elevator or is a limited-use, limited application (LULA) elevator based on the elevator dimensions. A LULA elevator is a power passenger elevator in which the use and application is limited by size, capacity, speed, and rise. **Unless otherwise indicated, the questions throughout this checklist apply to both full-size and LULA elevators.**

<p>5.7</p>	<p>If there is a full-size elevator, do the inside dimensions of the elevator car and the clear width of the elevator doors comply with one of the measurement standards listed in the following columns?</p> <p><i>Note: If the full-size elevator was installed prior to March 15, 2012, an elevator with a centered door is permitted to have measurements of a clear door width of at least 36 inches, and a clear floor space measuring at least 80 inches wide and 54 inches deep.</i></p>	<p>N/A</p> <p>___ With a centered door, a clear door width of at least 42 inches, and a clear floor space measuring at least 51 inches deep and 80 inches wide.</p> <p>___ With an off-center door, a clear door width of at least 36 inches, and a clear floor space measuring at least 51 inches deep and 68 inches wide.</p>	<p>(a) centered door</p> <p>(b) side (off-centered) door</p>	<p>Notes/Comments:</p>
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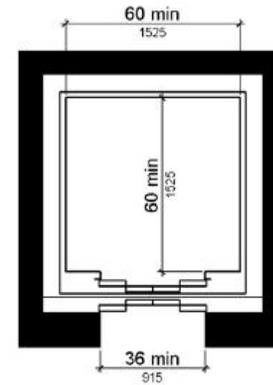
5.7 cont.

___ With either a centered or off-centered door, a clear door width of at least 36 inches, and a clear floor space measuring at least 80 inches deep and 54 inches wide.

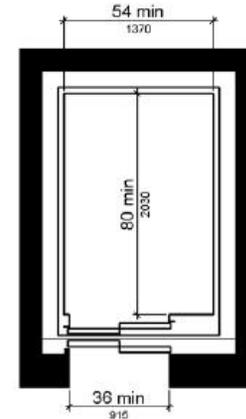
___ With either a centered or off-centered door, a clear door width of at least 36 inches, and a clear floor space measuring at least 60 inches deep and at least 60 inches wide.

___ Elevator does not meet any of the above standards and is not compliant.

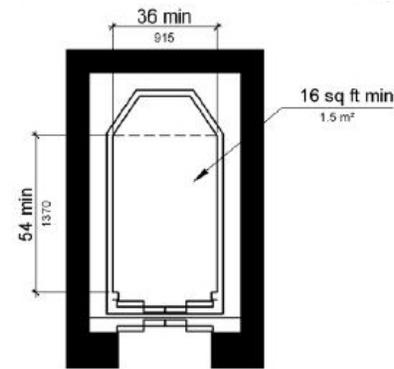
Measurements:



(d)
any door location

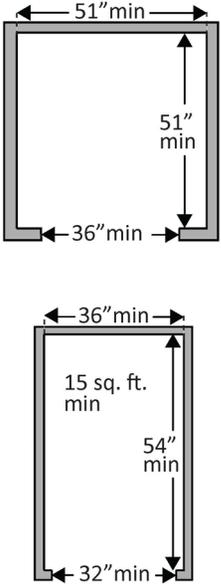


(c)
any door location

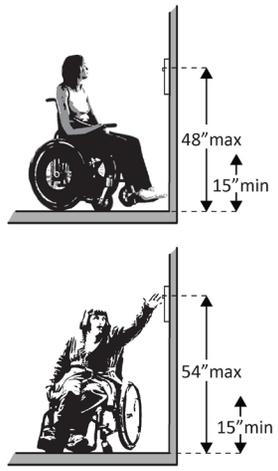
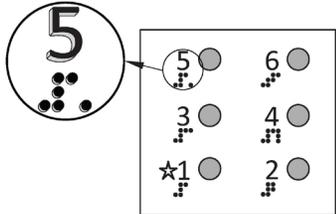


(e)
Exception
existing elevator car configuration

Notes/Comments:

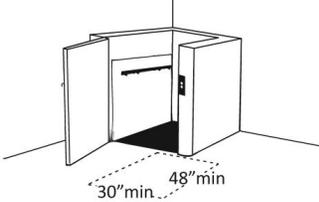
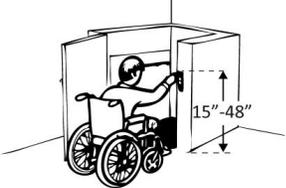
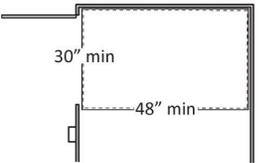
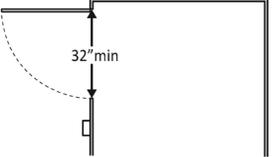
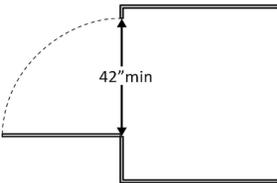
<p>5.8</p>	<p>If there is a LULA elevator, does it measure either:</p>	<p>N/A</p> <p>___ At least 51 inches deep by 51 inches wide with a door opening width of at least 36 inches</p> <p>___ At least 54 inches deep by 36 inches wide with at least 15 square feet of clear floor area and a door opening of at least 32 inches.</p> <p>___ LULA elevator does not meet any of the above standards and is not compliant.</p> <p>Measurements:</p> <p>_____</p>		<p>Notes/Comments:</p>
<p>5.9</p>	<p>Does the sliding door reopen automatically when obstructed by an object or person?</p>	<p>Yes No</p>		
<p>5.10</p>	<p>If there is a LULA elevator with a swinging door, is the door power-operated and remain open at least 20 seconds?</p>	<p>Yes No N/A</p>		

In Car Controls

<p>5.11</p>	<p>Do the in-car controls measure between 15 and 48 inches above the ground?</p> <p><i>Note: In an existing elevator, installed prior to March 15, 2012, car control buttons with floor designations shall be permitted to be located 54 inches maximum above the finished floor where a parallel approach is provided.</i></p>	<p>Yes No</p> <p>Height: _____</p>		<p>Notes/Comments:</p>
<p>5.12</p>	<p>If there is a LULA elevator, are the controls located on the side wall?</p>	<p>Yes No N/A</p>		
<p>5.13</p>	<p>Are the in-car control buttons designated with Braille and raised, tactile characters?</p>	<p>Yes No</p>		
<p>5.14</p>	<p>If an emergency intercom is provided, is it usable without voice communication?</p>	<p>Yes No N/A</p>		
<p>5.15</p>	<p>Is the emergency intercom identified by Braille and raised, tactile characters?</p>	<p>Yes No N/A</p>		

N/A Lifts

If there is no lift along the accessible route to the voting area please mark this section as not applicable and move to the next section.

<p>5.16</p>	<p>Can the lift be used without assistance from others?</p>	<p>Yes No</p>		<p>Notes/Comments:</p>
<p>5.17</p>	<p>Is there a clear floor space at least 30 inches wide by at least 48 inches long for a person using a wheelchair to approach and reach the controls to use the lift?</p>	<p>Yes No</p> <p>Measurements: _____</p>		
<p>5.18</p>	<p>Are the lift controls no less than 15 inches and no greater than 48 inches above the floor?</p>	<p>Yes No</p> <p>Height: _____</p>		
<p>5.19</p>	<p>Is there a clear floor space at least 30 inches wide by at least 48 inches long inside the lift?</p>	<p>Yes No</p> <p>Measurements: _____</p>		
<p>5.20</p>	<p>If there is an end door, is the clear opening width at least 32 inches?</p>	<p>Yes No N/A</p> <p>Width: _____</p>		
<p>5.21</p>	<p>If there is a side door, is the clear opening width at least 42 inches?</p>	<p>Yes No N/A</p> <p>Width: _____</p>		

Drawings - Diagrams - Notes - Comments

A large, empty rectangular box with a thin black border, occupying most of the page below the header. It is intended for users to draw diagrams, take notes, or provide comments.

Tables - Charts - Diagrams

Table 404.2.4.1 Maneuvering Clearances at Manual Swinging Doors and Gates (text version)

CHART	Type of Use		Minimum Maneuvering Clearance	
	Approach Type	Door or Gate Side	Perpendicular to Doorway	Parallel to Doorway (beyond latch side unless noted)
(a)	From front	Pull	60 inches (1525 mm)	18 inches (455 mm)
(b) (c) see footnote 1	From front	Push	60 inches (1525 mm)	0 inches (0 mm) ¹
(d)	From side hinge	Pull	48 inches (1220 mm)	36 inches (915 mm)
(e)	From side hinge	Pull	54 inches (1370 mm)	42 inches (1065 mm)
(f) (g) see footnote 2&3	From side hinge	Push	42 inches (1065 mm) ²	22 inches (560 mm) ³
(h) (i) see footnote 4	From latch side	Pull	48 inches (1220 mm) ⁴	24 inches (610 mm)
(j) (k) see footnote 4	From latch side	Push	42 inches (1065 mm) ⁴	24 inches (610 mm)

1. Add 12 inches (305 mm) if closer and latch are provided.
2. Add 6 inches (150 mm) if closer and latch are provided.
3. Beyond hinge side.
4. Add 6 inches (150 mm) if closer is provided.

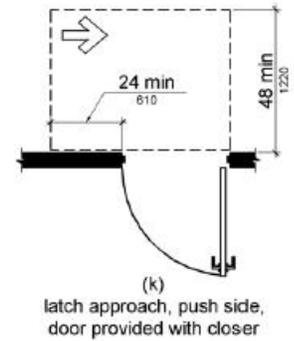
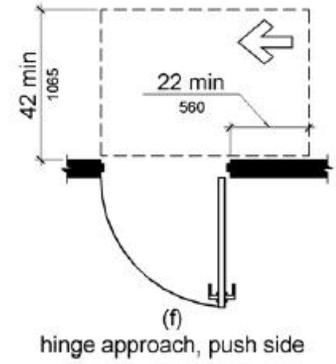
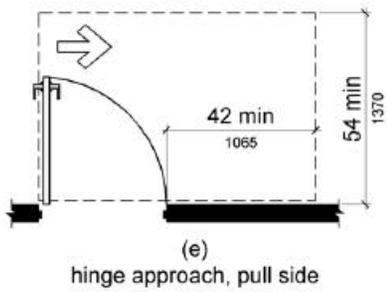
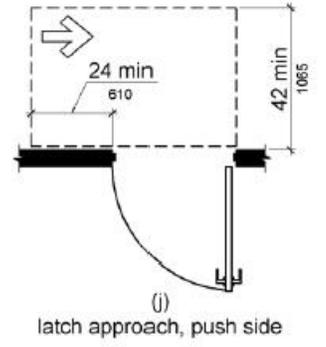
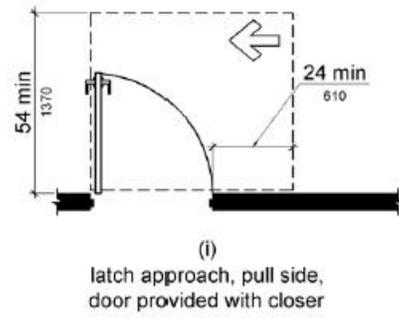
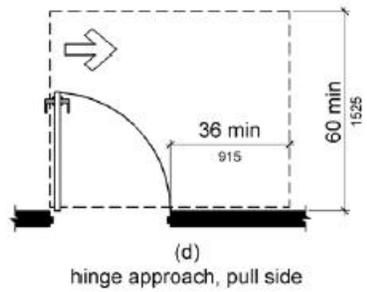
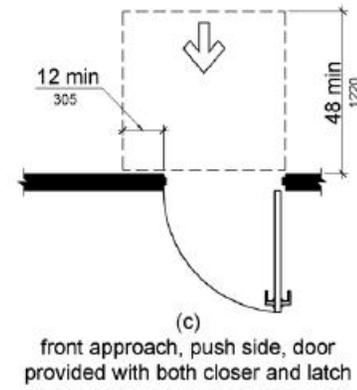
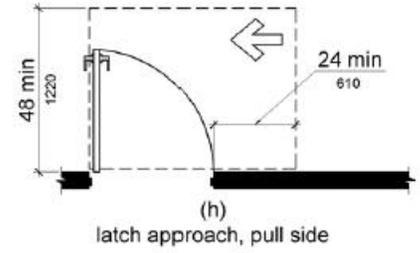
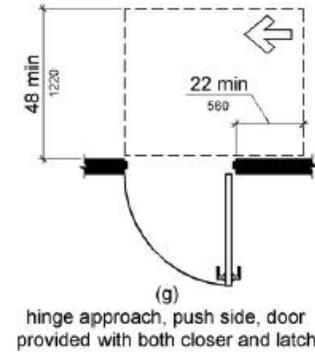
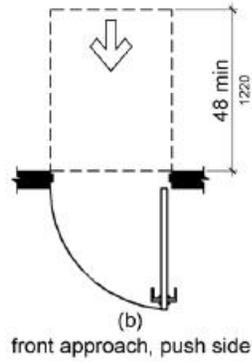
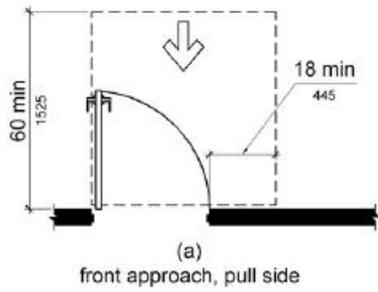


Table 404.2.4.2 Maneuvering Clearances at Doorways without Doors or Gates, Manual Sliding Doors, and Manual Folding Doors

Approach Direction	Minimum Maneuvering Clearance	
	Perpendicular to Doorway	Parallel to Doorway (beyond stop/latch side unless noted)
(a) From front	48 inches (1220 mm)	0 inches (0 mm)
(b) From side ¹	42 inches (1065 mm)	0 inches (0 mm)
(c) From pocket/hinge side	42 inches (1065 mm)	22 inches (560 mm) ²
(d) From stop/latch side	42 inches (1065 mm)	24 inches (610 mm)

1. Doorway with no door only.
2. Beyond pocket/hinge side.

