



## Ohio Secretary of State

Operations  
180 E. Broad Street 16<sup>th</sup> Floor  
Columbus, Ohio 43215

Client Service Center (Walk-in)  
180 E. Broad Street - 1<sup>st</sup> Floor  
Columbus, Ohio 43215

[www.sos.state.oh.us](http://www.sos.state.oh.us)

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1-877-SOS-FILE

### PLEASE RETURN THE APPROVAL CERTIFICATE TO:

**Name:** \_\_\_\_\_  
(Individual or Firm/Company)

**To the Attention of:** \_\_\_\_\_  
(if necessary)

**Street Address:** \_\_\_\_\_

**City:** \_\_\_\_\_

**State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

- Expedite Service 1** (Include Expedite fee of \$100.00) / 24 to 48 Hours
- Expedite Service 2** (walk-ins only: Include Expedite Fee of \$200.00) / 12 Hours to 24 Hours
- Expedite Service 3** (walks-ins only: Include Expedite Fee of \$300.00) / 4 Hours